



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HEALTH

**File #:** 20-660

Board Meeting Date: 9/15/2020

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise F. Rogers, Chief, San Mateo County Health  
Lisa Mancini, Director, Aging and Adult Services

**Subject:** Amend "Great Plates Delivered Program" Agreements with IVSF Catering, Red Rooster Catering Inc., Nourish Inc., and The Green Enchilada, Inc.

### **RECOMMENDATION:**

Adopt a resolution authorizing the Chief of San Mateo County Health, or the Chief's designee, to further amend "Great Plates Delivered" program agreements with IVSF Catering, Red Rooster Catering Inc., Nourish Inc., and The Green Enchilada, Inc., to increase the maximum amount payable under each agreement by \$100,000, to a total amount not to exceed \$600,000 for each agreement and for an aggregate total of \$2,400,000 for the four agreements.

### **BACKGROUND:**

On April 24, 2020, Governor Gavin Newsom announced the launch of the Great Plates Delivered program, a meal delivery service for California's older adults. The Great Plates Delivered program serves two purposes: 1) Help seniors and other adults at high risk for COVID-19 stay home and stay healthy by delivering three nutritious meals a day, and 2) Provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis. Program costs are reimbursed by the federal and state government through the Federal Emergency Management Agency's (FEMA) Public Assistance program. The Great Plates Delivered program is authorized in 30-day increments and is currently approved to run through September 9, 2020.

In order to improve the transition at the end of the program for both meal recipients and restaurants, the County has agreed to pay the full cost of the program (including what were previously the federal and State shares) to provide meal service through the end of the month in which FEMA support terminates.

Between May 9, 2020 and August 18, 2020 in San Mateo County, the Great Plates Delivered program served 2,378 participants, provided 383,533 meals to older adults, and added \$8,437,726 to the local restaurant economy. As of August 18, 2020, there were 57 restaurants actively

participating in the Great Plates Delivered program, serving 2,125 participants. There are approximately 100 new enrollments of older adult participants each week and the County is in the process of increasing the number of participating restaurants, particularly in the northern part of the county, where enrollment is growing faster than the capacity of some of the participating restaurants.

**DISCUSSION:**

Pursuant to Government Code section 25502.7, Resolution 077305 (adopted March 24, 2020) authorizes the County Manager, as the County’s purchasing agent and Director of Emergency Services, or the County Manager’s designee, to engage independent contractors for up to \$500,000 to perform services for the County related to the COVID-19 local emergency. The County Manager designated County Health to administer the Great Plates Delivered program in San Mateo County.

Pursuant to this authority, the County entered into agreements with several restaurants to prepare and deliver meals in support of the Great Plates Delivered program and these agreements have been amended three times, to date. The program has been operating for three months and several of the participating restaurants will soon exceed the \$500,000 contracting authority threshold. Further contract amendments are, therefore, necessary for these restaurants to continue in the program.

To maintain a continuity of service and to most expeditiously administer the program, County Health requests that the Board authorize the Chief of County Health or her designee to prepare and execute amendments to the Great Plates Delivered program agreements with IVSF Catering, Red Rooster Catering Inc, Nourish Inc, and The Green Enchilada, Inc. to increase the maximum amount payable under each of these agreements by \$100,000, to an amount not to exceed \$600,000 for each agreement, for an aggregate total of \$2,400,000 for the four agreements.

The resolution has been reviewed and approved by County Counsel as to form.

The resolution contains the County’s standard provisions allowing amendment of the County fiscal obligations by a maximum of \$25,000 (in aggregate).

If the Great Plates Delivered program is continued through the rest of this fiscal year, it is anticipated that the program would provide 6,500 meals this fiscal year to San Mateo County participants.

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2019-20 Projected</b>	<b>FY 2020-21 Projected</b>
Number of meals served	4,764 meals	6,500 meals

**FISCAL IMPACT:**

Program costs are limited to \$66 for each participating recipient, for three daily meals, which includes delivery charges. This is based on an average of U.S General Services Administration per diem rates for California. The provision of services is funded 75% by FEMA, 18.75% by the State, and a required local share of 6.25%. The local share is included in Non-Departmental Services in the FY 2020-21 Recommended Budget.