



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 20-688

Board Meeting Date: 9/15/2020

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Ken Cole, Director, Human Services Agency  
**Subject:** Agreement with LifeMoves for Transitional Housing for Families with Special Needs

**RECOMMENDATION:**

Adopt a resolution authorizing an agreement with LifeMoves to provide transitional housing for families with special needs for the term of July 1, 2020 through June 30, 2023, in an amount not to exceed \$501,444.

**BACKGROUND:**

On January 22, 2020, the Human Services Agency (HSA) released a request for proposals (RFP) for shelter services for special populations and shelter overflow capacity. One of the populations to be served are unhoused families with special needs who are receiving services from Children and Family Services (CFS).

Special needs are those that impact the ability to secure housing, examples of which include: families in drug and alcohol recovery, mental health treatment, domestic violence survivors, leaving incarceration, or another situation.

LifeMoves was chosen as the vendor to best provide these services.

**DISCUSSION:**

Under this agreement, LifeMoves will provide transitional housing services for families with special needs who are currently receiving services from CFS. This program is critical to San Mateo County residents with special needs or other barriers to securing long-term housing.

Services include receiving referrals for the special needs transitional housing program from designated HSA staff and providing supportive services appropriate to the needs of the family and in coordination with the transitional housing case plan as established by the CFS case manager and the contractor.

The agreement and resolution have been reviewed and approved by County Counsel as to form.

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The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

**PERFORMANCE MEASURE:**

Measure	FY 20-21 Target	FY 21-22 Target
Percent of families who exit the Transitional Housing for Families with Special Needs for program into permanent housing	92%	94%

**FISCAL IMPACT:**

The term of this Agreement is from July 1, 2020 through June 30, 2023. This Agreement is 100% funded with Net County Cost. Budgetary appropriation for this Agreement is included in the FY 2020-21 Recommended Budget and will be included in subsequent budgets.