



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 20-713

Board Meeting Date: 9/29/2020

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Michael Callagy, County Manager
Adam Ely, Project Development Unit Director

Subject: Amendments to the Project Inspection Services Agreements

RECOMMENDATION:

Adopt a resolution authorizing the President of the Board to execute amendments to the agreements with CMI Contractors, Inc.; Allana, Buick & Bers, Inc.; Upper Hand Consulting, Inc., and Consolidated Engineering Laboratories to provide on-call project inspection services, extending the term by two years through October 16, 2022.

BACKGROUND:

In January 2017, the Project Development Unit (PDU) was formed to oversee and manage ground-up construction performed by the County of San Mateo. Multiple large County capital projects are underway which will require intensified PDU operations for several years. PDU requires substantial support from specialized consultants, including project inspection service consultants, to appropriately manage these critical and complex projects. Project inspection service consultants provide services that include, *inter alia*, special inspection and materials testing.

DISCUSSION:

Following a Request for Proposals, the County selected CMI Contractors, Inc., Allana, Buick & Bers, Inc., Upper Hand Consulting, Inc., and Consolidated Engineering Laboratories (CEL) as a provider of project inspection services. On October 17, 2017, this Board authorized an agreement with CMI Contractors, Inc., Allana, Buick & Bers, Inc., Upper Hand Consulting, Inc., and CEL in an amount not to exceed \$600,000 with an expiration date of October 16, 2020. The amendments will extend the term of each agreement for an additional two years.

The Resolution contains County standard provisions authorizing the PDU Director to approve amendments to the Agreements increasing the County's fiscal obligation by a maximum of \$25,000 for each agreement.

County Counsel has reviewed and approved the Resolution and Amendment as to form.

FISCAL IMPACT:

The term of each of these agreements will be extended two years through October 16, 2022. The cost of the contract will be funded by the budgets for the individual projects to which the consultant is assigned.