



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** BOARD OF SUPERVISORS  
**DISTRICT 3**  
**File #:** 20-540

Board Meeting Date: 7/21/2020

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Michael P. Callagy, County Manager  
**Subject:** Use of District-Discretionary **Measure K** Funds - Supervisorial District 3

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$10,000, to El Centro De Libertad for improvements to their Half Moon Bay office, and authorizing the County Manager, or his designee, to execute the grant agreement.

### **BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On February 12, 2019, the Board of Supervisors (Board) held a study session on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2019-21. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study session to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FY 2019-21. The Board approved \$3.75 million in one-time loans or grants each fiscal year for FY 2019-21, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 3 has submitted a request to use its district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

<b>District/Project</b>	<b>Amount</b>
District 3 (Supervisor Don Horsley) - El Centro De Libertad Half Moon Bay Office Improvements	\$10,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018.

### **PROJECT SUMMARY:**

This is a request to authorize a grant to El Centro De Libertad and resulting grant agreement in an amount not to exceed \$10,000 to provide for improvements at the Half Moon Bay office. The County Manager will administer and manage the proposed agreement.

District-discretionary **Measure K** funding for this organization has previously been provided as listed below:

- Fiscal Year 2018-2019: \$10,000 in district specific (District 4) **Measure K** funds for heating, ventilation, and air-conditioning (HVAC) replacement and retrofitting and interior painting.

El Centro de Libertad (The Freedom Center) is non-profit organization with a mission to help individuals, families, and communities of all cultures suffering from the impact of substance abuse and related issues to achieve and maintain health, strength, and recovery.

El Centro de Libertad was founded in 1994 in response to the growing need for culturally competent drug and alcohol services for adults in urban centers. The gap between need and available services in San Mateo County, particularly in bilingual communities, has resulted in El Centro providing Outpatient Treatment services to both adults and youth, and in both urban centers as well as rural Coastside communities.

This funding will support the purchase of technical equipment and furnishings for improvements at the Half Moon Bay Office. During an office move at the end of 2018 it became very apparent that their aged equipment and patchwork furnishings needed an upgrade. El Centro de Libertad is seeking funding for improvements that will allow the organization to continue to provide help to at-risk youth and adults break the vicious cycle of substance abuse and move towards recovery with dignity.

<b>Project Components</b>	<b>Amount</b>
Technical Support: replacing outdated computer equipment for three work stations	\$6,000
Office Furnishings: tables, desks, chairs, and carpet	\$4,000

**Total Measure K Request: Not to Exceed \$10,000**

The release of funds will be contingent on the execution of an agreement providing for the County’s confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Jeffrey Essex, Executive Director, El Centro de Libertad

500 Allerton Street, 2<sup>nd</sup> Floor

Redwood City, CA 94063

(650) 599-9955

[jessex@elcentrodelibertad.org](mailto:jessex@elcentrodelibertad.org) <<mailto:mistoll@elcentrodelibertad.org>>

**PERFORMANCE MEASURES:**

<b>Description</b>	<b>Target</b>
Purchase technical equipment and furniture	Complete
Installation of new carpet	Complete

County Counsel has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2019-2021 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2020-21 Recommended Budget.