



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER: OFFICE OF SUSTAINABILITY

File #: 20-534

Board Meeting Date: 7/21/2020

Special Notice / Hearing: Yes
Vote Required: Majority

To: Honorable Board of Supervisors

From: Carolyn Bloede, Director, Office of Sustainability

Subject: Adoption of the 2020-21 Fiscal Year Garbage and Recyclables Collection Service Charges Report in County Service Area No. 8 (North Fair Oaks Area)

RECOMMENDATION:

Acting as the Governing Board of County Service Area No. 8 (North Fair Oaks), conduct a public hearing:

- A) Open public hearing
- B) Close public hearing
- C) Adopt a resolution:
 1. Adopting the FY 2020-21 Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks); and
 2. Directing the Director of the Office of Sustainability to file the FY 2020-21 Garbage and Recyclables Collection Service Charges Report for County Services Area No. 8 (North Fair Oaks) with the County Controller; and
 3. Authorizing the Director of the Office of Sustainability to refund any overcharges resulting from data, data entry, or computation errors; and
 4. Authorizing the Director of the Office of Sustainability to revise the FY 2020-21 Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) as a result of any parcel changes received from the County Assessor and/or County Controller and to file the revised Charges Report with the County Controller.

BACKGROUND:

On October 20, 2009, this Board adopted Resolution No. 070423 which approved a franchise

agreement with Recology San Mateo County (“Recology”) to provide services for the collection of recyclable materials, organic materials, and garbage from January 1, 2011, through December 31, 2020. On June 4, 2019, this Board adopted Resolution 076641 approving the amended and restated Recology Franchise Agreement for an additional 15-year term expiring on December 31, 2035.

On February 11, 2020, this Board adopted Resolution No. 077212 setting the garbage and collection rates for County Service Area No. 8 (“CSA-8”), effective February 1, 2020 attached as Exhibit A for reference.

On July 7, 2020, acting as the Governing Board of CSA-8, this Board adopted a Resolution No. 077582 setting Tuesday, July 21, 2020 at 9:15 a.m. at the regularly scheduled Board meeting, as the time and place for a public hearing (via Zoom) on the filing of the FY 2020-21 Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) (“Charges Report”).

DISCUSSION:

The County generates revenue to pay Recology for service to residential dwellings in CSA-8 by charging fees based on pick-up units for each affected parcel that meets the criteria outlined in County Ordinance Code 4.04.220. These fees are defined and adopted each fiscal year in the Charges Report and placed on the tax roll. Commercial parcels not on the tax roll and additional services provided to customers will continue to be billed separately by Recology based on the 2020 Garbage and Recyclables Collection Rates (Exhibit A).

The County Ordinance Code requires this Board to hold a public hearing to consider public testimony prior to adopting the Charges Report. The individual user charges contained in the Charges Report were calculated in accordance with the rates adopted by your Board in February 2020, attached as Exhibit A for reference and per County Ordinance Code Section 4.04.220. Occasionally, data, data entry, computation, or other errors occur during the annual updating and preparation of the Charges Report. Additionally, as of the date that the attached Charges Report was developed, the data for the relevant tax rate areas was still being finalized by the County. The proposed Resolution therefore authorizes the Director of the Office of Sustainability to revise the Charges Report as a result of any parcel changes received from the Assessor and/or Controller on or after July 21, 2020, as well as to refund, during the fiscal year, any overcharges resulting from any such errors in the Charges Report. Recology will refund any errors found in their billing record system.

The purpose of the public hearing is to allow this Board to hear and consider all objections or protests to the Charges Report. After the close of the public hearing, this Board may adopt, revise, change, reduce, or modify any charge, or overrule all objections if any, to the Charges Report, and direct the adoption of the Charges Report.

County Counsel has reviewed and approved the resolution as to form.

FISCAL IMPACT:

There is no fiscal impact to the general fund.

Adoption of the Charges Report for FY 2020-21 and its filing with the Clerk of the Board and the electronic filing with the Controller will result in the user charges contained therein being placed on the tax roll. These charges will appear on the FY 2020-21 tax bill of each affected property and will be collected in the same manner as the property taxes.

Staff time involved in preparing the Charges Report for CSA-8, administrative documents, and public advertisement of the hearing is part of the administrative cost associated with managing the garbage collection and recycling services in CSA-8 and is financed from franchised fees. Additionally, a \$1.42 per parcel charge will be levied by the Controller based on the Controller's rates schedule approved by this Board for the costs associated with levying the charges on the tax bill. This charge is currently paid for by franchise fees from the CSA-8 fund.

Attachment A:

Exhibit A, 2020 Garbage and Recyclables Collection Rates in County Service Area No. 8.