



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 20-484

Board Meeting Date: 6/30/2020

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Ken Cole, Director, Human Services Agency  
**Subject:** Agreement with LifeMoves for Housing Locator Services

**RECOMMENDATION:**

Adopt a resolution authorizing an agreement with LifeMoves to provide Housing Locator Services for the term of July 1, 2020 through June 30, 2021 in an amount not to exceed \$140,749.

**BACKGROUND:**

In close collaboration with many County and community partners, the Human Services Agency (HSA) coordinates homeless services throughout the County of San Mateo. HSA also serves as the lead agency in the County for the Homeless Continuum of Care (CoC) and is the administrative entity for Homeless Emergency Aid Program (HEAP), which is a one-time block grant program funded by the State of California.

HSA was awarded a HEAP grant in the amount of \$4,933,138.71 by the State of California's Business, Consumer Services and Housing Agency (BCSH) to address the emergency needs of homeless individuals and individuals at imminent risk of homelessness by providing services such as rapid re-housing, rental assistance or subsidies, capital improvement to shelter facilities, and services for youth experiencing homelessness.

On June 19, 2019, guided by the priorities of the County's strategic plan on homelessness and with opportunities to fund new or enhanced services with the awarded HEAP funding, HSA released a Request for Proposals (RFP) for homeless services, including housing locator services.

LifeMoves was chosen as a contractor to provide new housing locator services to clients at Maple Street Shelter.

**DISCUSSION:**

These new housing locator services will help clients at Maple Street Shelter identify and move into permanent housing. These new services will provide shelter clients with skills and resources to find leads for potential apartments and rooms to rent, training on completing rental applications, and

communication strategies for working with landlords. Current services at Maple Street Shelter include case management, but do not include staff that focus specifically on housing location and landlord engagement strategies, so these new services aim to help more Maple Street Shelter clients successfully move into housing. It is estimated that this program will serve at least 50 clients.

The agreement and resolution have been reviewed and approved by County Counsel as to form.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

**PERFORMANCE MEASURE:**

Measure	Target
Number of individuals served by this program who move into housing while enrolled in the program	25
Clients served who are still housed 6 months after moving into housing	60%

**FISCAL IMPACT:**

The term of this Agreement is from July 1, 2020 through June 30, 2021. This Agreement is funded using 100% of the Homeless Emergency Aid Program (HEAP) State of California grant. Budgetary appropriation for this Agreement is included in the FY 2019-20 and FY 2020-21 Recommended Budget.