



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** PUBLIC WORKS

**File #:** 20-436

Board Meeting Date: 6/23/2020

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** James C. Porter, Department of Public Works  
**Subject:** Agreement with Johnson Controls, Inc. for Maintenance of the Cardkey Security System

**RECOMMENDATION:**

Adopt a resolution:

- A) Waiving the Request for Proposals process; and
- B) Authorizing an agreement with Johnson Controls, Inc., to provide maintenance of the cardkey security and access control system, for the term of July 1, 2020 to June 30, 2021, in an amount not to exceed \$388,407.

**BACKGROUND:**

In 1998, Johnson Controls, Inc. (JCI) Cardkey Security System was selected through a Request for Proposal (RFP) process conducted by the Sheriff's Office to provide an increased level of security for County facilities. JCI Cardkey Security System provides secure access to County buildings and facilities by only allowing authorized personnel to enter. In addition, all cardkey activity is stored in a database for auditing purposes.

As part of the County's overall security plan, the system was initially installed in the Hall of Justice (HOJ) to provide a secure and safe environment for employees and visitors. JCI cardkey security system has since been expanded to include most County facilities.

**DISCUSSION:**

The Department of Public Works (Department) recommends waiving the Request for Proposal process because of the significant investment the County has made in its cardkey security and access control system infrastructure, as well as JCI's familiarity with our infrastructure.

Over this next fiscal year, the Department will be working with the Countywide Building Security Workgroup to explore available technologies for facility access control systems to ensure the County

continues to use the best products and services for providing security on facilities for the benefit of County employees and the community.

The maintenance agreement with JCI will provide customer service support and onsite preventative maintenance, inspections, and repairs of the security system infrastructure. The security systems covered within this agreement include cardkey access control system, intrusion detection/burglar alarm system, video/closed circuit television, and intercom services at various County facilities.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination, and equal benefits.

County Counsel has approved this resolution and agreements as to form. ISD has reviewed and approved this agreement.

**FISCAL IMPACT:**

The total amount of the agreement is \$388,407 for the term of July 1, 2020 to June 30, 2021. Funding for this contract is included in the FY 2020-21 Recommended Budget.

There is no additional impact to the General Fund.