



County of San Mateo

Inter-Departmental Correspondence

Department: SHERIFF

File #: 20-438

Board Meeting Date: 6/23/2020

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Carlos G. Bolanos, Sheriff
Subject: Agreement with JobTrain

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Jobtrain to provide vocational training and other programming to inmates within the county's adult correctional facilities for the term July 1, 2020 through June 30, 2021 for a new total amount not to exceed \$315,952.

BACKGROUND:

JobTrain offers vocational programs and teaches workforce readiness to inmates in the County's adult correctional facilities. JobTrain provides Work Readiness, Success Coaching, ServSafe Certification, and Culinary Arts, thereby helping inmates to develop marketable skills in preparing to enter the workforce upon release. In FY 2019-20, JobTrain expanded their curriculum to include a Construction Pre-Apprenticeship Program within the facility to serve inmates who cannot attend JobTrain on work furlough. In addition, JobTrain increased the number of program hours to serve more inmates.

DISCUSSION:

The County has contracted with JobTrain for these services for over 5 years. JobTrain has a unique ability to provide services to inmates by utilizing vocational curricula and training programs that are relevant to today's workforce at a reasonable cost. Their programs are developed for inmates who must remain in custody and for work furlough inmates who can attend JobTrain's offsite program in East Menlo Park. Therefore, it is in the best interest of the County to waive the Request for Proposals process and continue to contract with the JobTrain on the basis of being a sole source provider of vocational training programs to the incarcerated population in the County of San Mateo.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, nondiscrimination and equal benefits.

County Counsel has reviewed and approved the agreement and resolution as to form.

FISCAL IMPACT:

The Agreement is for a twelve-month term commencing July 1, 2020 through June 30, 2021 for an amount not to exceed \$315,952. The contract is fully funded with AB109 Realignment funding.