



County of San Mateo

Inter-Departmental Correspondence

Department: BOARD OF SUPERVISORS
DISTRICT 3
File #: 20-311

Board Meeting Date: 5/19/2020

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Manager/Clerk of the Board
Subject: Use of District-Discretionary **Measure K** Funds - Supervisorial District 3 and Supervisorial District 5

RECOMMENDATION:

Measure K: Recommendation to:

- A) Approve an Appropriation Transfer Request (ATR) transferring **Measure K** revenue and expenditure appropriations in the amount of \$294,000 from Non-Departmental Services to the Office of Sustainability for an Evacuation Management Platform (EMP) and Community Evacuation Interface (CEI) online application subscription services for Countywide Smart Evacuation Zones; and
- B) Adopt a resolution authorizing the Director of the Office of Sustainability, or his/her designee, to execute a contract amendment with Zonehaven for a 3-year period terminating on June 30, 2023 and increasing the contract amount by \$294,000 for a new not to exceed amount of \$364,000.

BACKGROUND:

Measure K is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On February 12, 2019, the Board of Supervisors (Board) held a study session on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2019-21. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study session to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FY 2019-21. The Board approved \$3.75 million in one-time loans or grants each fiscal year for FY 2019-21, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 3 and District 5 have submitted a request to use their district-discretionary **Measure K** funds as shown below and described in the Project Summary

section of this memorandum:

Districts/Project	Amount
District 3 and District 5 (Supervisor Horsley and Supervisor Canepa) - Zonehaven will provide Evacuation Management Platform (EMP) and Community Evacuation Interface (CEI) online application subscription services for Countywide Smart Evacuation Zones for a 3-year period.	\$294,000 (1-time total cost of \$294,000 50% District 3 and 50% District 5)

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018.

PROJECT SUMMARY:

This is a request to authorize a transfer of district-discretionary funds to the Office of Sustainability, and subsequent contract amendment with Zonehaven in an additional amount not to exceed \$294,000 to provide Evacuation Management Platform (EMP) and Community Evacuation Interface (CEI) online application subscription services for Countywide Smart Evacuation Zones for a 3-year period. The Office of Sustainability will administer and manage the amended agreement.

On June 10th, 2019 the County entered into an agreement with Zonehaven for fire evacuation planning services. This initial planning work would be augmented by this contract amendment, which will provide for subscription to a state of the art, countywide system to assist in evacuation implementation. Specifically, the amendment will add the following services:

- Provide Evacuation Management Platform (EMP) and Community Evacuation Interface (CEI) online application subscription services for the San Mateo County Standard Wildfire Module.
- Collaborate with local fire and police chiefs, Office of Public Safety Communications, the Office of Emergency Services, and first responders to familiarize them with the capabilities of the platform (e.g. cross-agency planning and training; up-to-date maps and plans; fire/evacuation scenarios; and related support) as mutually agreed upon.
- Implement the Community Evacuation Interface (CEI) for community engagement: link with existing email and social media, create CEI “Countywide Smart Evacuation Zones” website to be hosted by Zonehaven or embedded in a single county website.

Total Measure K Request: Not to Exceed \$294,000

The release of funds will be contingent on the execution of a contract amendment with Zonehaven providing for the County’s confirmation of the expenditure of funds during FYs 2020-2023 for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Charlie Crocker, CEO
2034 Great Highway, San Francisco, CA 94116
Email: charlie@zonehaven.com
Phone: (415) 299-1743

PERFORMANCE MEASURES:

Description	Target
Documentation of subscription services for EMP and CEI	Years 1 through 3
CEI website and “Know Your Zone” Public Engagement Campaign	Years 1 through 3

County Counsel has reviewed and approved the resolution as to form.

FISCAL IMPACT:

There are sufficient **Measure K** funds for this specific FY 2019-20 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2019-20 Adopted Budget.