



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 20-479

Board Meeting Date: 6/30/2020

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Ken Cole, Director, Human Services Agency

**Subject:** **Measure K:** Amendment to the Agreement with Samaritan House for Coordinated Entry System Services

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing an amendment to the agreement with Samaritan House for Coordinated Entry System services to extend the term by one year for a new term of January 25, 2017 to June 30, 2021 and increase the amount of funding by \$922,848 for a new total obligation amount not to exceed \$4,018,817.

### **BACKGROUND:**

Since July 2016, the Human Services Agency (HSA) has focused on system changes and the implementation of the strategies outlined in the County's strategic plan around homelessness. The strategic plan has created a unified system, invested in best practices, and reoriented the homeless system towards housing crisis response. The plan has also addressed homelessness as a housing crisis and has shifted programming to a systemic approach targeted at helping people maintain their housing, returning unsheltered homeless people to housing as quickly as possible, and prioritizing existing system capacity for those who face the highest barriers and longest history of homelessness. The Coordinated Entry System (CES) is a key component of the strategies outlined in the strategic plan.

On August 5, 2016, HSA released a Request for Proposals (RFP) for CES: Shelter Division and Coordinated Assessment for the San Mateo County Homeless System. Samaritan House was selected as the vendor offering services that best met the County's needs in implementing the system. On January 1, 2017, HSA entered into an agreement with Samaritan House for the term of January 25, 2017 to June 30, 2019 for \$100,000 to fund startup costs to initiate the CES program. After receiving approval by your Board, by Resolution No. 075076, on March 14, 2017, the County amended its agreement to increase the funding amount by \$2,100,000 for a new total obligation amount not to exceed \$2,200,000 to for implementation of the full scope of CES services. After receiving approval by your Board on June 25, 2019, by Resolution No. 076768, the County further amended its agreement to extend the term by one year through June 30, 2020, and increased

funding by \$895,969 for a new total obligation amount not to exceed \$3,095,969.

**DISCUSSION:**

The County now wishes to extend the term by another year for a new term of January 25, 2017 to June 30, 2021 and increase funding by \$922,848 for a new total obligation amount not to exceed \$4,018,817. This amendment will allow Samaritan House to continue providing CES services to homeless families and individuals for an additional year. Samaritan House will continue to provide oversight of initial screening of homeless households to help identify households that are found to be homeless or imminently at risk of homelessness, as well as, applying a standard assessment tool to all households to determine need for shelter diversion resources or placing into emergency shelter.

The amendment and resolution have been reviewed and approved by County Counsel as to from.

The resolution contains the County’s standard provisions allowing amendment of the County’s fiscal obligations by a maximum of \$25,000 in aggregate.

CES will serve 600 families and 1,400 individuals in FY 2019-20 and FY 2020-21. It is expected that 25% of all households will be diverted from homelessness on the day that homeless assistance was requested, and 20% will be diverted within 30 days of initial request.

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2018-19 Actuals</b>	<b>FY 2019-20 Target</b>	<b>FY 2020-21 Projected</b>
Percentage of households who are successfully diverted from shelter/homelessness on the day they requested homeless assistance (the program helps them identify an alternate housing situation, rather than enter a homeless shelter).	Family 23% Individual 10%	Family 25% Individual 15%	Family 25% Individual 15%
Percentage of households served who do not enter shelter within 30 days of when they first requested homeless assistance (households are able to maintain alternate housing situation and have not needed to enter shelter).	Family 17% Individual 9%	Family 20% Individual 12%	Family 20% Individual 12%

**FISCAL IMPACT:**

The term of this amended Agreement is extended by one year, for a new term of January 25, 2017 through June 30, 2021. This amendment adds \$922,848 in **Measure K** sales and use tax revenue for a total obligation amount not to exceed \$4,018,817. Budgetary appropriation for this amendment is included in the Recommended Budget for FY 2020-21.