



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** GOVERNING BOARD

**File #:** 20-458

Board Meeting Date: 6/30/2020

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**Special Notice / Hearing:** None\_\_

**Vote Required:** Majority

**To:** Honorable Board of Supervisors, Acting as the Governing Board of the Fair Oaks Sewer Maintenance District

**From:** James C. Porter, Director of Public Works

**Subject:** 2nd, 3rd, and Alexander Avenues Sanitary Sewer Rehabilitation Project  
[County Project No. SF023; County Project File No. E5007]

**RECOMMENDATION:**

Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, adopt a resolution:

- A) Adopting plans and specifications, including conformance with prevailing wage scale requirements, for the 2nd, 3rd, and Alexander Avenues Sanitary Sewer Rehabilitation Project in the North Fair Oaks and Sequoia Tract areas; and
- B) Authorizing the President of the Board to execute an agreement with D'arcy & Harty Construction, Inc., in the amount of \$557,550 for the 2nd, 3rd, and Alexander Avenues Sanitary Sewer Rehabilitation Project in the North Fair Oaks and Sequoia Tract areas; and
- C) Authorizing the Director of Public Works to:
  - 1. Execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$56,000, or approximately 10 percent of the agreement amount; and
  - 2. File a Notice of Exemption for a California Environmental Quality Act Categorical Exemption.

**BACKGROUND:**

On January 23, 2007, your Board adopted Resolution No. 068509, which "streamlined" the bid process for non-controversial sewer inspection, maintenance, and rehabilitation projects, and authorized the Director of Public Works to develop plans and specifications and to call for bids for the types of projects identified in said resolution.

**DISCUSSION:**

The 2nd, 3rd, and Alexander Avenues Sanitary Sewer Rehabilitation Project (Project) consists of replacement of approximately 1,450 feet of sanitary sewer pipes, replacing existing sanitary sewer manholes, and adjusting sanitary sewer manhole covers to grade to reduce inflow of extraneous storm water into the sewer system, all within the Fairs Oaks Sewer Maintenance District (District). Project construction will occur within the County road right-of-way, the City of Redwood City road right-of-ways and the sewer or public utility easements that are on private properties. The Department has worked with specific property owners and other utility agencies on unique issues within the easement areas or roads and has provided and will continue to provide notice of the Project to all affected property owners and utility agencies.

On June 18, 2020 bids were accepted for this Project and subsequently referred to this office for checking and recommendation. The bid of:

D'arcy & Harty Construction, Inc.  
1300 Carroll Avenue  
San Francisco, CA, 94124

at \$557,550 was the lowest bid received. The Engineer's Estimate was \$632,000. A summary of the bids received is attached as Exhibit "A".

Portions of the Project are within the existing sewer or public utility easements. However, depending on the construction methods proposed by D'arcy & Harty Construction, Inc., and work areas impacted to complete the Project in the most efficient manner, the District has the option of entering into Agreements for Right of Entry and Release (Agreements) with property owners to gain access to the easements and perform the work. The County Manager holds authority to execute Agreements materially of the form attached hereto as Exhibit "B", subject to County Counsel review and approval, and to accept or execute on behalf of the District any and all notices, amendments, consents, termination, and documents associated with the Agreements (which do not require the District to pay for the entry rights being granted). Where the Agreements are required for Project construction, the District will provide the attached form to the County Manager or his duly authorized representative for execution and approval, which will allow the District to perform the required work and ensures the ability to address unforeseen changes in configuration in a timely manner.

Department staff has determined that this Project qualifies for a Categorical Exemption pursuant to Section 15031(b) of the California Environmental Quality Act (CEQA) Guidelines for Implementation, which provides that repair or minor alteration of an existing publicly-owned utilities involving negligible or no expansion of use is exempt from review. We request authorization to file a Notice of Exemption for a CEQA Categorical Exemption for this Project.

County Counsel has reviewed and approved the resolution as to form.

**FISCAL IMPACT:**

The estimated construction cost is \$613,550, which includes authorization for up to \$56,000 in change orders as the work is bid on a unit price basis. The contingency is used to pay the contractor for any unforeseen conditions not anticipated in the construction agreement documents.

The Project is proposed to be financed by District funds that have been allocated for this work.

There is no impact to the General Fund.

**Attachment:** Exhibit "A" - Summary of Bids Received

**Attachment:** Exhibit "B" - Agreement for Right of Entry and Release