



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 20-248

Board Meeting Date: 4/28/2020

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael P. Callagy, County Manager
Subject: Amendment to Agreement with Aspen Medical International Expeditionary Healthcare

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Aspen Medical International Expeditionary Healthcare to extend the term by up to an additional thirty days and to increase the maximum amount authorized to be expended by \$3,200,574 to an amount not to exceed \$8,001,435.

BACKGROUND:

In March 3, 2020, the San Mateo County Health Officer declared a local health emergency and the San Mateo County Manager proclaimed a local state of emergency, in response to the COVID-19 pandemic. On March 10, 2020, the Board of Supervisors ratified and extended the declaration of local health emergency and proclamation of local state of emergency and, pursuant to resolutions adopted on and April 7, 2020, the County remains under a local health emergency and the proclamation of local emergency until the County takes action to terminate such emergencies.

In response to the COVID-19 emergency, the County of San Mateo's Emergency Operations Center (EOC) was engaged to assist in coordinating the County's response. Among other things, in response to this emergency and pursuant to Section 2.83.040 of the County Ordinance Code, the County Manager/Purchasing Agent exercised his authority to enter into an agreement with Aspen Medical International Expeditionary Healthcare ("Contractor") for the provision of the services of medical and support personnel for County operations for a term of up to forty five days (divided into three fifteen day increments), and for an amount not to exceed \$4,800,861.

On April 7, 2020, pursuant to Resolution 077328, the Board of Supervisors ratified the Agreement with Contactor.

DISCUSSION:

Given the on-going COVID-19 emergency, the County has a continuing need for the medical and support services provided by Contractor and staff therefore recommends that the Board of Supervisors authorize an amendment to the agreement to extend its term by up to thirty days (in two increments of fifteen days each) and to increase the maximum amount authorized to be expended

thereunder by three million, two hundred thousand, five hundred and seventy four dollars (\$3,200,574) to an amount not to exceed eight million one thousand four hundred and thirty five dollars (\$8,001,435).

The amendment to the agreement and resolution have been reviewed and approved by County Counsel as to form.

FISCAL IMPACT:

This amendment increases the total amount authorized to be expended under the agreement by \$3,200,574. This amount will be included in the COVID-19 Appropriation Transfer Request (ATR) to come to this Board at a future meeting which will provide additional funds for the County's COVID-19 pandemic response through the end of the current fiscal year and beyond.