



# County of San Mateo

## Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 20-261

Board Meeting Date: 5/5/2020

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Michael P. Callagy, County Manager

**Subject:** Use of District-Discretionary **Measure K** Funds - Supervisorial District 4

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$48,500, to LifeMoves to support the renovation of five bathrooms at Haven Family House in Menlo Park, and authorizing the County Manager, or the County Manager's designee, to execute the grant agreement.

### **BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On February 12, 2019, the Board of Supervisors (Board) held a study session on **Measure K** expenditures and anticipated revenue for fiscal years (FY) 2019-21. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study session to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FY 2019-21. The Board approved \$3.75 million in one-time loans or grants each fiscal year for FY 2019-21, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 4 has submitted a request to use its district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 4 (Supervisor Warren Slocum) - LifeMoves: support the renovation of five bathrooms at Haven Family House in Menlo Park	\$48,500

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018.

### **PROJECT SUMMARY:**

This is a request to authorize a grant to LifeMoves, and resulting grant agreement in an amount not to exceed \$48,500, to support the renovation of five bathrooms at Haven Family House in Menlo Park. The County Manager's Office will administer and manage the proposed agreement.

District-discretionary Measure K funding for this organization has previously been provided as listed below:

Year/Date of Approval	Amount Funded	Supervisor	Project
<b>FY19-20</b>			
4/7/2020	\$217,000	Dave Pine	Homeless Outreach Team case manager.
3/4/2020	\$48,270	Carole Groom	Improvements to the Vendome facility.
<b>FY18-19</b>			
9/4/2018	\$74,115	Warren Slocum	Redwood Family House: Interior drywall and painting, stucco work and exterior paint
<b>FY17-18</b>			
1/9/2018	\$40,805	Dave Pine	Redwood Family House: Fire suppression upgrade, installation of overhead sprinkler system.
1/9/2018	\$35,090	Don Horsley	Redwood Family House: Trenching and piping for fire line installation.
<b>FY16-17</b>			
3/28/2017	\$227,850	Warren Slocum	Redwood Family House and Haven Family House repairs: RFH: commercial water heater, security cameras, sub-floor and floor replacement in 9 bathrooms, balcony repair, roof replacement; HFH repairs include security cameras, lighting for children's play area.
4/11/2017	\$90,200	Carole Groom	First Step for Families (City of San Mateo) repairs and improvements: plumbing to expand laundry room, parking lights, exterior paint, flooring repairs in computer room and emergency staircase; and Vendome repairs: flooring repairs in men's and women's bathrooms.
<b>FY15-16</b>			
12/15/2015	\$56,925	Warren Slocum	Hoptel (East Palo Alto): new roof; Haven Family House: 5 water heaters and roof repair; Redwood Family House: asphalt repairs.
1/26/2016	\$79,000	Carole Groom	First Step for Families: New laminate flooring and 5 hot water heaters.

LifeMoves is a non-profit organization committed to ending the cycle of homelessness for families and individuals in San Mateo County, as well as Santa Clara County. Established in 1987, their mission is to provide interim housing and supportive services for homeless families and individuals to

rapidly return to stable housing and achieve long-term self-sufficiency.

Haven Family House is a family shelter located in a residential neighborhood in Menlo Park that primarily serves residents of Southern San Mateo County, including Menlo Park, East Palo Alto, and Belle Haven. The facility has 24 fully furnished one- and two-bedroom apartments, a large outdoor courtyard and playground, workshop and meeting rooms, a computer tutoring center, and a free, on-site child development center for toddlers and preschoolers. It is the only family shelter in Menlo Park.

Haven Family House has five bathrooms in need of renovation after serving thousands of families over the years. With the requested funding, LifeMoves will hire a contractor to renovate five bathrooms at Haven Family House. This includes replacing outdated fixtures and flooring and painting the bathrooms.

LifeMoves has submitted this request to contribute toward the renovation of five bathrooms in Haven Family House that will provide a safe and dignified environment for homeless families to begin to rebuild their lives. The proposed grant would be used for the following scope of work:

- Renovation of five bathrooms at a cost of \$9,700 per bathroom

**Total Measure K Request: Not to Exceed \$48,500**

The release of funds will be contingent on the execution of an agreement providing for the County's confirmation of the expenditure of funds for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Bruce Ives, CEO  
LifeMoves  
101 Constitution Drive  
Menlo Park, Ca 94025  
(650) 685-5880  
bives@lifemoves.org

**PERFORMANCE MEASURES:**

Description	Target
Completion of the renovation of five bathrooms at Haven Family House in Menlo Park by December 31, 2020.	100%

County Counsel has reviewed and approved the agreement and resolution as to form.

**FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2019-20 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2019-20 Adopted Budget.