



County of San Mateo

Inter-Departmental Correspondence

Department: HEALTH

File #: 20-272

Board Meeting Date: 5/5/2020

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise F. Rogers, Chief, San Mateo County Health
Scott Gilman, Director, Behavioral Health and Recovery Services

Subject: Amendment to the Agreement with Resource Development Associates for Evaluation and Technical Assistance Services

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Resources Development Associates for evaluation and technical assistance services increasing the amount by \$35,000 to an amount not to exceed \$545,860 with no change to the term.

BACKGROUND:

On September 22, 2016, Resources Development Associates (RDA) was contracted to provide evaluation and assessment services, as well as technical assistance, to Mental Health Services Act (MHSA) Innovation (INN) Component pilot programs, in the amount of \$100,000, for the term September 22, 2016 through June 30, 2018. MHSA INN regulations require counties to evaluate the effectiveness of the projects.

On May 22, 2018, the Board approved an amendment to the agreement with RDA to extend the term through June 30, 2019, increasing the amount by \$95,860 to an amount not to exceed \$195,860.

On February 28, 2019, Behavioral Health and Recovery Services (BHRS) released a Request for Proposals (RFP) for Evaluation and Technical Assistance Services. RDA responded and was selected to continue providing evaluation and technical assistance services for MHSA.

On May 2, 2019, the Chief of San Mateo County Health approved a second amendment to the agreement with RDA to allow for completion of the evaluation services and extended the term through December 31, 2019, increasing the amount by \$25,000 to an amount not to exceed \$220,860.

On September 24, 2019, the Board approved a third amendment to the agreement with RDA to extend the term through June 30, 2022 and increase the amount by \$290,000 to an amount not to

exceed \$510,860.

DISCUSSION:

MHSA requires a community planning process to inform MHSA three-year planning. The MHSA Three-Year Plan includes a Workforce Education and Training (WET) component that prioritizes trainings for system transformation, trainings for/by consumers and family members, and recruitment and retention strategies.

BHRS is requesting to amend the agreement with RDA, increasing the maximum by \$35,000 to an amount not to exceed \$545,860, with no extension to the term of the agreement, to conduct a community planning process which will gather input from BHRS staff and providers as well as key mental health stakeholder groups in San Mateo County, to develop a WET Three-Year Plan as an appendix to the County's MHSA Three-Year Plan. The project deliverables include focus group facilitation, development of survey and qualitative data collection tools, development of strategies for MHSA Steering Committee review and development of the plan.

The resolution contains the County's standard provision allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The amendment and resolution have been reviewed and approved by County Counsel as to form.

It is anticipated that 100% of the MHSA evaluation, reporting and planning requirements will be completed by RDA.

PERFORMANCE MEASURE:

Measure	FY 2019-20 Estimated	FY 2020-21 Projected
Percentage of the MHSA evaluation, reporting, and planning requirements that will be completed by RDA	100% 8 items	100% 8 items

FISCAL IMPACT:

The term of the amended agreement is September 15, 2016 through June 30, 2022. The amount of the contract is not to exceed \$545,860. This amendment increases the contract amount by \$35,000. Of the increase, \$35,000 is included in the BHRS FY 2019-20 Recommended Budget. One hundred percent of the increase will be funded by MHSA WET Program.