



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** PUBLIC WORKS

**File #:** 20-239

Board Meeting Date: 4/21/2020

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** James C. Porter, Director of Public Works

**Subject:** Amendment to the Agreement with Broadmoor Police Protection District

**RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Broadmoor Police Protection District to provide school crossing guard services and increase the amount by \$10,000 to an amount not to exceed \$106,000.

**BACKGROUND:**

On June 19, 2019, The Department of Public Works entered into an agreement with the Broadmoor Police Protection District (District) for reimbursement of its costs related to providing school crossing guard services to the Jefferson Elementary School District for the term July 1, 2019 to June 30, 2021. The contract provided for an annual reimbursement of up to \$48,000 to the District for providing crossing guards services at the following schools: Ben Franklin Intermediate, Garden Village Elementary, and Susan B. Anthony Elementary. The services provide protection for public school students who are required to cross certain heavily traveled roadways within the unincorporated areas of the County.

**DISCUSSION:**

The District contracts with an outside service provider to perform the school crossing guard function. The District's recently executed agreement provides for an annual cost of \$53,000 per year for school crossing guard services at the following schools: Ben Franklin Intermediate, Garden Village Elementary, and Susan B. Anthony Elementary. Amendment No. 1 increases the annual not to exceed reimbursement from the County to the District by \$5,000 to \$53,000. The term of the agreement is for two fiscal years and as such, Amendment No. 1 increase the amount of the agreement by \$10,000 to an amount not to exceed \$106,000.

County Counsel has reviewed and approved the amendment and resolution as to form.

**FISCAL IMPACT:**

This amendment increases the current agreement not to exceed amount by \$5,000 per fiscal year. There are sufficient appropriations in the Half-cent Transportation Fund FY 2019-20 Adopted Budget and FY 2020-21 Preliminary Recommended Budget to support this increase. There is no impact to the General Fund.