



# County of San Mateo

## Inter-Departmental Correspondence

---

**Department:** HUMAN SERVICES AGENCY

**File #:** 20-158

Board Meeting Date: 3/24/2020

---

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Ken Cole, Director, Human Services Agency

**Subject:** Acceptance of Funding Allocation for the Housing Navigator Program from the State of California Department of Housing and Community Development

**RECOMMENDATION:**

Adopt a resolution authorizing:

- A) The County of San Mateo to apply for and accept the Housing Navigators Program (HNP) Allocation award, in the amount of \$47,790, from the State of California Department of Housing and Community Development (HCD), as detailed in the Allocation Acceptance form, up to the amount authorized in the Allocation Acceptance form and pursuant to state law; and
- B) The Director of the Human Services Agency (HSA), or his designee, to act on behalf of the County of San Mateo in connection with the HNP allocation award, and to enter into, execute, and deliver any and all documents required or deemed necessary or appropriate to be awarded the Housing Navigators Allocation award, and all amendments thereto (collectively, the "HNP Allocation Award Documents"); and
- C) The County of San Mateo, subject to the terms and conditions that are specified in the Housing Navigators Allocation Award Documents, to use the HNP allocation award funds in accordance with the Allocation Acceptance form, other applicable rules and laws, the HNP Program Documents, and any and all HNP requirements.

**BACKGROUND:**

Pursuant to Item 2240-103-0001 of Section 2 of the Budget Act of 2019, as amended by Section 16 of Chapter 363 of the Statutes of 2019 (SB 109), the HCD shall allocate \$5 million in funding to counties for the support of housing navigators to help young adults secure and maintain housing, with priority given to young adults in the foster care system.

On February 7, 2020, the Director of HSA received notification from HCD of its intent to award an HNP allocation to the County of San Mateo. The allocation amount of \$47,790 was based on the

County's percentage of the total statewide number of young adults aged 18 to 21 years in foster care.

In order to receive the funding allocation, the County must submit a signed allocation acceptance form and signed resolution to the HCD no later than 5:00 p.m. on Tuesday, March 31, 2020.

**DISCUSSION:**

HSA recommends authorizing the Director of HSA, or his designee, to apply for and accept funds on behalf of the County of San Mateo (Applicant) for the HNP in accordance with the Allocation Acceptance form, other applicable rules and laws, the HNP Program Documents, and any and all HNP requirements.

This allocation will help young adults ages 18 to 21, in foster care, secure and maintain housing. These funds will be used to identify and assist with housing services; assist with securing and maintaining housing; and improve coordination of services and linkages to community resources within the child welfare system and the Homeless Continuum of Care.

The resolution has been reviewed and approved by County Counsel as to form.

**FISCAL IMPACT:**

The HNP allocation award is unanticipated revenue in the amount of \$47,790 for the term of July 1, 2020 to June 30, 2021. Appropriations for this grant will be included in the FY 2020-21 Recommended Budget. There is no change to Net County Cost as a result of this allocation.