



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 20-116

Board Meeting Date: 3/10/2020

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Ken Cole, Director, Human Services Agency
Subject: Acceptance of Donation to San Mateo County Children's Fund

RECOMMENDATION:

Adopt a resolution authorizing the acceptance of a cash donation in the amount of \$20,000 to the San Mateo County Children's Fund.

BACKGROUND:

San Mateo County Children's Fund program serves more than 4,000 foster and low-income children annually by providing items such as clothing, backpacks, holiday gifts, and Halloween costumes. In providing these services, Children's Fund accepts both monetary donations (cash/check), and in-kind donations.

All services and goods provided to the children of San Mateo County, through the Children's Fund program, are based solely on private and community donations. One hundred percent (100%) of all donations go directly to children in need. Administrative costs to operate the Children's Fund are funded solely by the County of San Mateo. With the exception of basic administrative services, the majority of the services provided by the Children's Fund, are performed by volunteers. The program manages about 300-350 volunteers per year.

DISCUSSION:

The Children's Fund aims to serve over 4,500 children in FY 2019-20 and anticipates receiving services from up to 300 volunteers. The majority of donations received by the Children's Fund are under \$2,500 per donor. All donations presented to the Children's Fund program are reviewed by the Director of the Human Services Agency to ensure that they are appropriate and in compliance with County Policy. Recently, Children's Fund received donations of \$6,666, \$6,667, and \$6,667 for a total of \$20,000. Per Administrative Memo-B3, all donations, gifts or bequests exceeding \$2,500 must be approved by the Board of Supervisors.

Children's Fund is presenting this donation for acceptance. The Children's Fund asks for approval and acceptance of this donation as shown in the table below. Your Board's acceptance of this donation will help the Children's Fund meet the needs of foster and low-income children in San

Mateo County.

DONOR	AMOUNT
Han & Anne Kim In Honor of Larry Lowry	\$6,666
Mr. Ho Nam In Honor of Larry Lowry	\$6,667
Anonymous On Behalf of Larry Lowry	\$6,667

County Counsel has approved the resolution as to form.

FISCAL IMPACT:

This action accepts the three donations described above (total = \$20,000) for the Children's Trust Fund. These donations have no impact on the HSA budget. All donations received by the Children's Trust Fund go towards services and needs of foster and low-income children in San Mateo County.