



County of San Mateo

Inter-Departmental Correspondence

Department: HEALTH

File #: 20-110

Board Meeting Date: 3/10/2020

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise F. Rogers, Chief, San Mateo County Health
Scott Gilman, Director, Behavioral Health and Recovery Services

Subject: Agreement with Center for Applied Research Solutions

RECOMMENDATION:

Adopt a resolution authorizing an agreement with Center for Applied Research Solutions for evaluation activities for the Tobacco Prevention Program and the Alcohol and Other Drug Prevention Program for the term of March 10, 2020 through June 30, 2022, in an amount not to exceed \$270,000.

BACKGROUND:

In order to address problems associated with alcohol and drug use and to improve the overall health and well-being of the community, San Mateo County Behavioral Health and Recovery Services (BHRS) and Alcohol and Other Drug Services (AOD) has developed a Strategic Prevention Framework plan to create a sustainable, community-based, and prevention-focused infrastructure that will build partnerships between local government agencies, schools, faith-based organizations, law enforcement, community-based organizations, businesses, and residents.

In February 2019, the BHRS division released a Request for Proposals for evaluation activities for AOD and Tobacco Prevention Program (TPP). The Center for Applied Research Solutions (CARS) was awarded the contract in June 2019.

DISCUSSION:

It is anticipated that CARS will provide evaluation activities for AOD and the TPP. Services will include an assessment of: existing federal, state, and local substance use resources; impact of marketing efforts; outcome of programmatic and policy-related activities; and selected program strategies and their effectiveness in meeting the needs of County residents. The final program reports with recommendations for potential programs and curricula are expected from this contract.

The resolution contains the County's standard provision allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The agreement and resolution have been reviewed and approved by County Counsel as to form.

It is anticipated that 100% of TPP and AOD Prevention community contractors will receive training and/or technical assistance in how to conduct effective program evaluation.

PERFORMANCE MEASURE:

Measure	FY 2019-20 Estimated	FY 20-21 Projected
Percentage of TPP and AOD Prevention community contractors that will receive training and/or technical assistance in how to conduct effective program evaluation.	N/A*	100% (9 contractors)

* This is a new service, data will be available in FY 2021-22.

FISCAL IMPACT:

The term of the agreement is March 10, 2020 through June 30, 2022. The amount of the agreement is not to exceed \$270,000 for the length of the term. Of this amount, it is anticipated that \$60,000 will be funded for FY 2019-20. It is anticipated that \$30,000 will be funded with Tobacco Prevention funds and \$30,000 will be funded with Substance Abuse Block Grant (SABG) Prevention funds. These funds are included in the BHRS FY 2019-20 Adopted Budget. For FY 2020-21, it is anticipated that \$120,000 will be spent, with \$30,000 funded by Tobacco Prevention Funds and \$90,000 funded by SABG. For FY 2021-22, it is expected that \$90,000 will be spent with \$30,000 funded by Tobacco Prevention Funds and \$60,000 funded by SABG. Similar arrangements will be in place for FY 2020-21 and FY 2021-22. There is no Net County Cost associated with this agreement.

Attachments:
RFP Matrix