



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 19-1153

Board Meeting Date: 12/3/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Iliana Rodriguez, Director, Human Services Agency

Subject: Acceptance of Continuum of Care Homeless Management Information System grant funds from the United States Department of Housing and Urban Development

RECOMMENDATION:

Adopt a resolution:

- A) Accepting grant funds from the United States Department of Housing and Urban Development to be used towards offsetting Homeless Management Information System costs in the amount of \$80,110 for the term of December 1, 2019 through November 30, 2020; and
- B) Authorizing the Human Services Agency Director or designee to accept any additional grant funding from the United States Department of Housing and Urban Development within the grant period of December 1, 2019 through November 30, 2020.

BACKGROUND:

The Human Services Agency (HSA) coordinates homeless services and works with community partners to provide homeless prevention services and homeless services in San Mateo County. HSA has been designated by the United States Department of Housing and Urban Development (HUD) as the lead Continuum of Care (CoC) agency for San Mateo County.

HUD mandates that each CoC agency provide a Homeless Management Information System (HMIS) that complies with HUD's data collection and reporting standards. HMIS is a local information technology system used to collect client data, including the provision of services to people experiencing homelessness.

HSA has recurring costs associated with the administration of HMIS that include system licenses and maintenance. HSA applied for the CoC HMIS grant and received an award of \$80,110 for the term of December 1, 2019 through November 30, 2020.

DISCUSSION:

HSA will use the grant funds awarded from HUD for costs associated with the administration of HMIS such as system licenses and maintenance costs.

Community partners use HMIS to collect information from projects serving homeless families and individuals so that they can analyze the needs of this population and establish funding priorities.

With your Board's approval, the Director of HSA or designee will accept and use any additional grant funds that may be issued by HUD within the grant period of December 1, 2019 through November 30, 2020 towards administration costs associated with HMIS or for the provision of services that are compliant with grant funding terms and conditions.

County Counsel has reviewed and approved this grant agreement and resolution as to form.

It is anticipated that 99.99% of the time HMIS is reachable and reliable

PERFORMANCE MEASURE:

Measure	FY 2019-20 Actuals (Mid-Year)	FY 2020-21 Projected
Percentage of continuous HMIS system uptime.	100%	99.9%

FISCAL IMPACT:

The amount of the grant funds from HUD is \$80,110 for the term of December 1, 2019 through November 30, 2020. There is no Net County Cost.