



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** PUBLIC WORKS

**File #:** 20-119

Board Meeting Date: 3/10/2020

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** James C. Porter, Director of Public Works  
**Subject:** 2020 Streamlined Advertisement/Award Process of Road Projects - County Wide

**RECOMMENDATION:**

Adopt a resolution authorizing the Director of Public Works to proceed with:

- A) Preparing plans and specifications for projects to be constructed during the 2020 construction season, which are maintenance type projects that:
1. Do not have long lead times for design;
  2. Are not considered controversial requiring specific property owner input; and
  3. Do not require state or federal grant approvals that have not previously been approved by the Board, and do not require extensive permit approvals from regulatory agencies; and
- B) Advertising for bids on the maintenance type projects as defined above.

**BACKGROUND:**

Your Board has previously adopted resolutions authorizing the use of a “streamlined” process for maintenance-type projects to shorten the time required to award a contract in order to ensure compliance with specific funding or construction deadlines.

**DISCUSSION:**

**Streamlined Advertisement/Award Process**

The Public Contract Code provides that projects over \$200,000 must be formally advertised and then awarded by the governing body based on competitive bids. Typically, the formal bid process involves two separate actions by your Board for each project: a resolution adopting plans and specifications and calling for sealed bids; and a resolution awarding a contract to the low bidder. Authorizing the Director of Public Works to advertise for bids for multiple projects at one time reduces overall project

delivery schedules and reduces administrative staff time for these types of projects. In a subsequent Board action, we will present plans and specifications for your Board's adoption and recommend awarding each project to the lowest responsible bidder for each project.

### **Project List for 2020 Construction Season**

A list of specific streets for treatment, grouped by area, is attached as Exhibit A to the resolution. The projects are generally maintenance type projects intended to maintain and prolong the life of the roadways. These maintenance type projects include cape seals, chip seals, and resurfacing or rehabilitation projects.

The Department will notify utility owners of the proposed projects and coordinate any work they need to complete in the roadways, prior to commencement of our work. Additionally, a map of the 2020 road projects (location, limits, and treatment) will be available to the public on the Department's website in a GIS map format.

County Counsel has reviewed and approved the resolution as to form.

### **FISCAL IMPACT:**

The projects will be financed by the Road Fund, the Senate Bill 1 Road Maintenance and Rehabilitation Account Funds, and Half Cent Measure A Transportation Funds. There is no impact to the General Fund.