



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 19-1060

Board Meeting Date: 11/5/2019

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Iliana Rodriguez, Interim Director, Human Services Agency  
**Subject:** Agreement with California State University Fresno Foundation

**RECOMMENDATION:**

Adopt a resolution waiving the Request for Proposals Process and authorizing an agreement with the California State University Fresno Foundation (CSUFF) to provide Child Welfare Title IV-E training for the term of July 1, 2019 through June 30, 2022 with a total obligation amount of \$834,722.

**BACKGROUND:**

In accordance with the State of California Department of Social Services (CDSS) Performance Improvement Plan (PIP), CDSS established four (4) Child Welfare Regional Training Academies (RTA) to provide a state-wide welfare training program. The regional academies are the coordinating system for the State of California to provide training to Title IV-E child welfare workers. The purpose of the training academy is to deliver quality, comprehensive training to increase child welfare staff's knowledge and skills to promote safety, permanency, and well-being in children involved with child welfare. CDSS requires County child welfare workers and supervisors to complete 40 hours of on-going advanced training every two years. These requirements were established to ensure consistency of child welfare practices across all counties in California. CDSS has designated CSUFF as San Mateo County's RTA.

**DISCUSSION:**

The Human Services Agency (HSA) requests to enter into an agreement with CSUFF for the provision of child welfare staff training services. HSA and CSUFF will work collaboratively to implement and deliver enhanced training in accordance with the CDSS PIP requirements. Services to be provided include training design and development, classroom training, field-based training, e-learning, staff collaboration events, and training support. In addition to providing Title IV-E training to new staff, CSUFF will provide ongoing training for existing staff, foster parents, and any other specific audiences as designated by HSA.

HSA is recommending the Board waive the Request for Proposal process because CDSS has designated CSUFF as San Mateo County's RTA and therefore should be considered a sole source

provider.

The resolution contains the County's standard provisions allowing an amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The agreement and resolution have been reviewed and approved by County Counsel as to form.

It is anticipated that for FY 2019-20 70% of training surveys will rate the overall usefulness of the mandatory training at a three (3) or higher based on a 4-point scale. This measure is expected to increase to 75% in FY 2020-21 and 80% in FY 2021-22. Additionally, for FY 2019-20, it is anticipated that 75% of training participants will indicate that their knowledge has increased as a result of the training. This measure is projected to increase to 80% in FY 2020-21 and 82% in FY 2021-22.

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2019-20 Anticipated</b>	<b>FY 2020-21 Projected</b>	<b>FY 2021-22 Projected</b>
Percentage of training surveys that rate the overall usefulness of mandatory training at a 3 or higher on a 4-point scale.	70%	75%	80%
Percentage of training surveys that indicate learner's knowledge has increased as a result of the training.	75%	80%	82%

**FISCAL IMPACT:**

The total obligation of this agreement is \$834,722, of which \$626,042 (75%) is funded through the Child Welfare Services state and federal Title IV-E revenue, and \$208,680 (25%) is Net County Cost. Funding has been included in the FY2019-20 Adopted Budget and will be included in FY2020-21 Recommended Budget.