



County of San Mateo

Inter-Departmental Correspondence

Department: HEALTH

File #: 19-1139

Board Meeting Date: 12/3/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise F. Rogers, Chief, San Mateo County Health
Scott Gilman, Director, Behavioral Health and Recovery Services

Subject: Amendment to the Agreement with Zenaida Manzano dba 262 Station Avenue for Board and Care Services

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Zenaida Manzano dba 262 Station Avenue for board and care services, increasing the amount by \$27,718, to an amount not to exceed \$437,502, with no change to the term.

BACKGROUND:

Since 1985, your Board has approved resolutions authorizing expenditures for residential care facilities serving mentally ill clients, to provide residential care services for adults. The later services enhance successful community living and avoid a more costly and higher level of care.

DISCUSSION:

Zenaida Manzano Guevarra dba 262 Station Avenue Home operates an 11-bed board and care facility for difficult to place clients and provides augmented services for seriously mentally ill clients who require a higher level of supervision and services. Examples of these higher-level services include: intensive mental health services, social skills training, and assistance with daily living activities.

On June 4, 2019, your Board approved an agreement with Zenaida Manzano dba 262 Station Avenue for board and care services, for the term of July 1, 2019 through June 30, 2022, in an amount not to exceed \$409,784.

On June 25, 2019, your Board approved a Cost of Living (COLA) increase. It is now necessary to amend this agreement to add the COLA adjustment, increasing the maximum amount by \$27,718.

The amendment and resolution have been reviewed and approved by County Counsel as to form.

It is anticipated that 100% of board and care clients will be retained at this level of care.

PERFORMANCE MEASURE:

Measure	FY 2019-20 Estimated	FY 2020-21 Projected
Percentage of board and care clients retained at this level of care	100% 11 clients	100% 11 clients

FISCAL IMPACT:

The term of the agreement is July 1, 2019 through June 30, 2022, for an amended not to exceed amount of \$437,502. This amendment increases the contract amount by \$27,718. Of that amount, \$5,475 is included in the BHRS FY 2019-20 Adopted Budget; \$4,271 is funded by Net County Cost and \$1,204 is funded by 1991 Realignment. Similar arrangements will be made for future budget years.