



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** HEALTH

**File #:** 19-1057

Board Meeting Date: 11/5/2019

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise F. Rogers, Chief, San Mateo County Health  
Chester J. Kunnappilly, MD, Chief Executive Officer, San Mateo Medical Center

**Subject:** Amendment to the Agreement with Harmony Healthcare, LLC to Provide Clinical Documentation Services

### **RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Harmony Healthcare, LLC to provide clinical documentation services, increasing the amount by \$285,000 to a new amount not to exceed \$760,500.

### **BACKGROUND:**

In June 2018, your Board approved an agreement with Harmony Healthcare, LLC in response to a Request for Proposals for coding services. The agreement has been amended several times to adjust the service level and replace Exhibits A and B in their entirety.

### **DISCUSSION:**

This amendment will increase the funding of the agreement to include an interim Clinical Documentation Specialist to develop a clinical documentation integrity program. This program will assure that the medical record documentation reflects an accurate picture of the patient's diagnoses, care provided, and the quality of care during treatment.

The amendment and resolution have been reviewed and approved by County Counsel as to form.

The resolution contains the County's standard provisions allowing amendment of the County fiscal obligations by a maximum of \$25,000 (in aggregate).

It is anticipated that emergency department records will be coded within three days of discharge 85% of the time.

### **PERFORMANCE MEASURE:**

| Measure | FY 2018-19 Actual | FY 2019-20 Projected |
|---------|-------------------|----------------------|
|---------|-------------------|----------------------|

|   |     |     |
|---|-----|-----|
| Percentage of time that emergency department records are coded within three days of discharge | 85% | 85% |
|---|-----|-----|

**FISCAL IMPACT:**

The term of the amended agreement is July 1, 2018 through June 30, 2021. The amount of the agreement is not to exceed \$760,500. The amendment increases the contract amount by \$285,000. Funds in the amount of \$142,500 are included in the SMMC FY 2019-20 Adopted Budget. Similar arrangements will be made for future years.

Expenses at SMMC are covered by fees for services or third-party payors whenever possible. The portion of expenses for services provided to the medically indigent or to those covered by programs that do not meet the full costs of care is covered by the County's General Fund contribution to SMMC, and is within the existing annual appropriation.