



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** HEALTH

**File #:** 19-866

Board Meeting Date: 9/17/2019

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise F. Rogers, Chief, San Mateo County Health  
Lisa Mancini, Director, Aging and Adult Services

**Subject:** Support initiatives engaging in the World Health Organization's Age-Friendly Communities Network and Amendment to the Agreement with the Los Altos Community Foundation for the Center for Age-Friendly Community Initiative

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution to:

- A) Continue to support initiatives that engage in the World Health Organization's Age-Friendly Communities Network by encouraging and promoting public policies and projects in support of healthy and active living; and
- B) Waive the Request for Proposals process and authorizing the Chief of San Mateo County Health or her designee to prepare and execute an amendment to the agreement with the Los Altos Community Foundation for the benefit of the Center for Age-Friendly Excellence, increasing the amount by \$117,000, for a new total amount not to exceed \$232,000.

### **BACKGROUND:**

Since 1969, the Commission on Aging's mission has been to maintain, enhance, and improve the quality of life for older adults in San Mateo County through the promotion of independence and self-sufficiency, mental and physical health, and social and community involvement. The Commission reports that, by 2030, 25 percent of the county's population will be 65 years or older.

In 2005, the World Health Organization (WHO) developed the concept of Global Age-Friendly Cities to help cities implement policies and services to help older adults live healthy and vibrant lives as they age. According to the WHO, population, aging and urbanization are major forces that shape the 21st century.

The WHO identified eight key domains to create age-friendly communities: housing, transportation,

social participation, respect and social inclusion, civic participation and employment, communication and information, community support and health services, and outdoor spaces and buildings.

On July 10, 2018, your Board authorized the County to join the WHO's Age-Friendly Global Network and establish the San Mateo County Age-Friendly Initiative. In addition, your Board authorized the waiver of the Request for Proposal (RFP) process for selecting the Center for Age-Friendly Excellence at the Los Altos Community Foundation (LACF) to provide such services, and the Chief of San Mateo County Health or her designee to execute an agreement with LACF for the term of July 1, 2018, through June 30, 2020, in an amount not to exceed \$115,000.

#### **DISCUSSION:**

The process to be designated an Age-Friendly City or Community includes: identifying a task force with various stakeholders to oversee the process; conducting a series of focus groups to assess the baseline "age-friendliness" of a city or community in the domains mentioned above; reviewing focus group feedback and survey results; measuring progress in action plan implementation; and completing the Age-Friendly application, which requires a letter of intent signed by the mayor. The WHO designation will encourage projects to improve the lives of older Americans and bring economic benefits to participating communities.

As of June 30, 2019, LACF had completed its responsibilities outlined in the prior agreement to create age-friendly communities in the County and to guide and assist Daly City, Redwood City, and Pacifica in meeting the WHO requirements to be designated as an age-friendly community.

To continue the Age-Friendly Community Initiative in San Mateo County, an additional \$117,000 of **Measure K** funds must be allocated.

Aging and Adult Services (AAS) requests a waiver of the RFP process in accordance to Administrative Memorandum B-1 because the services required are available from a sole source due to the specialized nature of the project. In addition, AAS requests that your Board grant the authority to the Chief of San Mateo County Health or her designee to prepare and execute an amendment to the agreement with LACF, increasing the maximum amount of the agreement by \$117,000 for an amount not to exceed \$232,000, which will fund the continued work for three additional cities, Colma, San Mateo, and Foster City, through **Measure K** funds.

The resolution has been reviewed and approved by County Counsel as to form. The resolution contains a provision for the Chief of San Mateo County Health, or her designee, to execute contract amendments to continue to support the Age Friendly Initiative for the County, which modifies the County's maximum fiscal obligation and/or modifies the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions authorized by the Office of the County Manager.

This agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by creating a roadmap for the County of San Mateo to create age-friendly communities. It is anticipated that a total of six cities will meet the requirements to receive WHO recognition as age-friendly communities by June 30, 2020.

#### **PERFORMANCE MEASURE:**

| Measure | FY 2018-19 Actual | FY 2019-20 Projected |
|---------|-------------------|----------------------|
|---------|-------------------|----------------------|

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|--|---|---|
| Total number of cities that will meet the requirements to receive WHO recognition as an age-friendly community | 3 | 6 |
|--|---|---|

**FISCAL IMPACT:**

The term of the amendment remains July 1, 2018, through June 30, 2020. The additional \$117,000 will be funded by **Measure K**. The funds will be incorporated into the AAS FY 2019-20 Adopted Budget.