



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 19-781

Board Meeting Date: 8/6/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Supervisor Dave Pine, District One
Subject: District-Discretionary **Measure K** Funds to CALL Primrose for the Purchase of a Vehicle to Support Pantry Operations

RECOMMENDATION:

Measure K: Adopt a resolution authorizing a one-time grant of district-discretionary **Measure K** funds, not to exceed \$28,000, to CALL Primrose for the purchase of a vehicle to support pantry operations, and authorizing the County Manager, or his designee, to execute the grant agreement.

BACKGROUND:

Measure K is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On February 12, 2019, the Board of Supervisors (Board) held a study session on **Measure K** expenditures and anticipated revenue for fiscal years (FYs) 2019-21. The Board-appointed **Measure K** sub-committee, consisting of Supervisor Pine and Supervisor Canepa, convened the study session to, among other things, work with staff to facilitate the Board's development of **Measure K** priorities and continuing initiatives for FYs 2019-21. The Board approved \$3.75 million in one-time loans or grants each fiscal year for FYs 2019-21, divided equally among the five supervisorial districts, for district-discretionary needs and projects. District 1 has submitted a request to use its district-discretionary **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 1 (Supervisor Dave Pine) - CALL Primrose for purchase of a vehicle to support pantry operations	\$ 28,000

This item is consistent with the criteria for district-discretionary **Measure K** funds approved by the Board in December 2018.

PROJECT SUMMARY:

This is a request to authorize a grant to CALL Primrose, and resulting grant agreement, in an amount not to exceed \$28,000, to provide for the purchase of a vehicle to support pantry operations. The County Manager's Office will administer and manage the proposed agreement.

District-discretionary **Measure K** funding for this organization has previously been provided as listed below:

- \$15,000 on June 6, 2017 to expand the supplemental summer lunch program to provide groceries to low-income families during summer months, specifically targeting the cities of San Bruno and Millbrae.

CALL Primrose operates a Food Pantry program providing free groceries to low income residents of the mid-peninsula cities of Brisbane through San Carlos. A growing amount of the items offered to CALL clients come through CALL's longstanding Grocery Rescue program. Through Grocery Rescue, CALL works in partnership with several local establishments to collect day-old and soon-to-expire perishable food items and redistribute these items as 'extras' to individuals and families coming to CALL Primrose's pantry for grocery support. The concept behind Grocery Rescue is to reduce local commercial food waste by collecting otherwise discarded perishable groceries, such as meat, dairy, bakery, and produce items and redistribute these items to clients of CALL's Food Pantry program.

The current 'rescue' operation is carried out primarily by a single staff member using his personal vehicle, along with the support of volunteers using their personal vehicles. While the CALL Primrose Grocery Rescue program is currently in place and thriving, the program would operate more efficiently with a dedicated vehicle. With a dedicated vehicle, CALL could significantly increase the delivery of otherwise wasted food, while also reducing the number of miles traveled to do so.

Currently, CALL Primrose rescues 4,620 pounds of food per week with its limited cargo space, resulting in 108 miles travelled weekly. With a dedicated vehicle, CALL predicts that weekly mileage could be reduced to 56 miles, while the amount of food distributed could reach 5,250 pounds.

The \$28,000 in **Measure K** funding will only be used to cover the cost of purchase, tax, and licensing for the vehicle. CALL Primrose will use other funding sources to cover the costs of insurance, fuel, driver, and payroll tax.

Total Measure K Request: Not to Exceed \$28,000

The release of funds will be contingent on the execution of an agreement providing for the County's confirmation of the expenditure of funds during FY 2019-20 for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

CALL Primrose
139 Primrose Road
Burlingame, CA 94010
Terri Boesch, Executive Director
650-342-2255

PERFORMANCE MEASURES:

Description	Target
Purchase and employ a dedicated vehicle to support the Grocery Rescue program	Complete
Additional pounds of food rescued per month	2520
Reduction in number of vehicle miles travelled per month	208

County Counsel has reviewed and approved the agreement and resolution as to form.

Funding to CALL Primrose for the purchase of an additional vehicle contributes to the Shared Vision 2025 outcome of a Healthy and Safe Community by increasing the availability of free groceries to low income residents while also reducing the quantity of wasted perishables in San Mateo County.

FISCAL IMPACT:

There are sufficient **Measure K** funds for this specific FY 2019-2020 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2019-20 Recommended Budget.