



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 19-747

Board Meeting Date: 7/23/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Adam Ely, Interim Director of the Project Development Unit

Subject: Amendment to Increase Agreement Amount with Consolidated Engineering Laboratories for On Call Project Inspection Services for PDU-managed Projects

RECOMMENDATION:

Adopt a resolution authorizing the Director of the Project Development Unit or designee to execute an amendment to the agreement with Consolidated Engineering Laboratories, increasing the amount by \$800,000 for a new not to exceed amount of \$1,400,000.

BACKGROUND:

In January 2017, the Project Development Unit (PDU) was formed to oversee and manage ground-up construction performed by the County of San Mateo. Multiple large County capital projects are underway which will require intensified PDU operations for several years. The PDU requires substantial support from specialized consultants, including project inspection service consultants, to appropriately manage these critical and complex projects. Project inspection service consultants provide services that include, *inter alia*, special inspection and materials testing.

DISCUSSION:

Following a Request for Proposals, the County selected Consolidated Engineering Laboratories (CEL) as a provider of project inspection services. On October 17, 2019, this Board authorized an agreement with CEL in an amount not to exceed \$600,000. CEL has been utilized for the County Office Building 3, Parking Structure 2, Lathrop House Relocation, San Mateo County Health Campus, and the Sanchez Adobe Visitor's Center projects. To date, the County has issued task orders for project inspection services to CEL on these five active projects for an aggregate amount of \$581,805. Several of these task orders are ongoing. This amendment, which will increase the not-to-exceed amount by \$800,000 will cover the cost of ongoing and anticipated work for current County capital projects, including those listed above. This proposed amendment will be the first such adjustment to the on-call agreement, as no prior changes have been approved.

CEL's performance for PDU-related projects has been exemplary and at a reasonable cost. Based on the positive performance of CEL, the ongoing nature of the work underway, the strong working

relationships, the importance of having a reliable and responsive project inspection consultant, and CEL's initial selection pursuant to competitive Request for Proposal (RFP), it is in the best interest of the County to continue working with CEL and to waive any further RFP.

County Counsel has reviewed and approved the Resolution and Amendment as to form.

Approval of the proposed Amendment to this On Call Agreement for Project Inspection Services with CEL contributes to the Shared Vision 2025 outcome of Collaborative Community by enhancing the accuracy, quality, and workmanship of the County's major construction projects.

FISCAL IMPACT:

The value of the amendment is \$800,000. Sufficient appropriations are included in project budgets for FY 2019-21. There is no additional Net County Cost.