



County of San Mateo

Inter-Departmental Correspondence

Department: ASSESSOR-COUNTY CLERK-
RECORDER-ELECTIONS
File #: 19-691

Board Meeting Date: 7/9/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Mark Church, Assessor-County Clerk-Recorder & Chief Elections Officer
Subject: Amendment to Agreement with Easy Access, Inc. for Maintenance and Support of the Information and Data Management System

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Easy Access, Inc., for maintenance and support of the Information and Data Management System, extending the term of the agreement through June 30, 2022 with an option to further extend the agreement through June 30, 2024, and increasing the amount by \$542,945, to an amount not to exceed \$661,950.

BACKGROUND:

The Easy Access, Inc. Information and Data Management System stores and processes the ownership and valuation data from which the Assessor produces the annual assessment rolls for secured and unsecured properties within the county. The system also serves the functions of the County Controller and County Tax Collector in the administration of the property tax - the primary revenue sources for county and local governing bodies.

DISCUSSION:

The agreement with Easy Access, Inc. is expiring on June 30, 2019. Continuance of the Easy Access, Inc. maintenance and support services agreement ensures the Assessor's current production system is in place while the Department develops and transitions to the Assessor Property Assessment System over the next three to five-year period.

The resolution contains the County's standard provisions allowing amendments of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

County Counsel has reviewed and approved the resolution as to form.

Approval of this resolution contributes to the Shared Vision 2025 of a Collaborative Community by ensuring the reliability and optimal functionality of a vital software system that serves the

collaborative purposes of three Departments administering the County's property tax program, with accountability and concern for future impacts.

FISCAL IMPACT:

There is no new Net County Cost associated with this agreement. Funding has been included in the Assessor-County Clerk-Recorder-Elections FY 2019-21 Recommended Budget and will be included in future budgets.