



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** GOVERNING BOARD

**File #:** 19-683

Board Meeting Date: 7/9/2019

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**Special Notice / Hearing:** Compiled with 10-day  
Noticing and Publication

**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** James C. Porter, Director of Public Works

**Subject:** Annexation of Property to the Oak Knoll Sewer Maintenance District-Lands of Clap Financial LLC

**RECOMMENDATION:**

Acting as the Governing Board of the Oak Knoll Sewer Maintenance District, conduct a hearing:

- A) Open public hearing
- B) Close public hearing
- C) Adopt a resolution:
  - 1. Ordering the annexation of the Lands of Clap Financial LLC (735 Upland Road, Redwood City, APN 058-282-130) to the Oak Knoll Sewer Maintenance District; and
  - 2. Directing the Director of Public Works to transmit a copy of the resolution ordering annexation and file maps of said annexation with the appropriate agencies.

**BACKGROUND:**

The Oak Knoll Sewer Maintenance District (District) entered into an agreement (Agreement) with the City of Redwood City (City) that allows the District to provide sewer service to properties that are adjacent to District-owned and operated facilities.

Clap Financial LLC is the current owner of the property at 735 Upland Road, which is also identified as Assessor's Parcel Number 058-282-130. Clap Financial LLC has requested that the property be annexed to the District in order to receive sewer service. A hearing to consider an annexation to the District is required pursuant to Section 4860 et. seq. of the Health and Safety Code.

Your Board adopted Resolution No. 076654 June 4, 2019, which set 10:00 a.m. on Tuesday, July 9, 2019, in your Chambers as the time and place for a hearing to consider the annexation of the Lands of Clap Financial LLC to the District.

**DISCUSSION:**

The District is able to provide sewer service to the property. The District prepared a geographic description and plat map for the property being considered for annexation, which are attached to the Resolution as Exhibit “A” and “B”, respectively. The hearing to consider the proposed annexation has been properly noticed. Therefore, we are recommending that the annexation be approved.

County Counsel has reviewed and approved the resolution as to form and the City has consented to the annexation by adopting their Resolution No. 15742.

Approval of this annexation contributes to the Shared Vision 2025 outcome of a Healthy Community by providing effective sanitary sewer service to a parcel in a suburban area that would otherwise use an “on-site” method to handle wastewater.

**FISCAL IMPACT:**

The property owner has paid or will pay all required fees for the parcel as follows:

- Annexation Processing Fee: \$1,800
- District Connection Fee: \$10,025
- Sewer Treatment Capacity Fee: \$177
- Plan Review Fee: \$300
- Sewer Inspection Permit Fee: \$300
- State Board of Equalization’s Recording and Mapping Fee: \$300
- Redwood City Wastewater Treatment and Sewer Facilities Fee: \$3,095.70

If the annexation is approved, the property owner will be subject to the annual sewer service charge levied by the District, which has been set at \$1,270 for Fiscal Year 2019- 20. The property owner will construct and pay for the sewer lateral that is necessary to bring sewer service to this property.

There is no impact to the General Fund.