



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 19-521

Board Meeting Date: 6/4/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Nicole Pollack, Director, Human Services Agency

Subject: **Measure K:** Agreement with The Center for Common Concerns, Inc. dba HomeBase

RECOMMENDATION:

Measure K: Adopt a resolution authorizing an amendment to the agreement with The Center for Common Concerns, Inc. dba HomeBase to provide training and technical assistance, extending the term through June 30, 2020 and increasing the amount by \$108,150 for a new total amount not to exceed \$454,150.

BACKGROUND:

In May 2016, San Mateo County's Center on Homelessness issued a Request for Proposals (RFP) seeking providers of technical assistance for homeless programs, Continuum of Care, and governance consulting to support systems change and the effort to end homelessness in San Mateo County.

On October 28, 2016, the Human Services Agency (HSA) awarded an agreement to The Center for Common Concerns, Inc. dba HomeBase (HomeBase) to provide the Center on Homelessness with technical assistance and training to homeless service providers in the amount of \$98,000 for the term of October 27, 2016 through June 30, 2017.

On June 6, 2017, your Board, by Resolution No. 075238, approved an amendment to the agreement to increase the amount to \$346,000 and extend the term through June 30, 2019 to allow for continued technical assistance and training.

DISCUSSION:

HSA is requesting approval of this second amendment to continue the County's support to homeless service providers and community partners. HomeBase is a non-profit and public policy law firm dedicated to building community capacity to end homelessness and reduce poverty.

Homebase provides two vital services that are necessary to administer San Mateo County's homeless system efficiently. It is responsible for training all homeless service providers and Core

Service Agencies in best practices. This collaboration ensures that all programs are consistent and effective so as to best support clients. Homebase also provides technical assistance to ensure that all programs comply with HUD funding requirements.

Through this amendment, HSA and Homebase will utilize the collective knowledge and experience of the homeless service providers to align community priorities and guide stakeholders in their efforts to end homelessness.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 in aggregate.

County Counsel has reviewed and approved this amendment and resolution as to form.

This amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing technical assistance and training to homeless service providers in order to enhance knowledge, align practices, and address the issue of homelessness in a unified approach as detailed in San Mateo County's new Strategic Plan to End Homelessness by 2020. It is anticipated that the overall rating for workshops and trainings conducted will show that 90% of participants will rate workshops and training as "good" or better. It is further anticipated that 90% of all project milestones will be completed on time.

PERFORMANCE MEASURE:

Measure	FY 2018-19 Actuals (Mid-Year)	FY 2019-20 Projected
Percentage of participants rating overall satisfaction with training as good or better.	97%	90%
Percentage of participants rating increase in knowledge of the topic and training objectives being met as good or excellent.	100%	90%

FISCAL IMPACT:

The term of this agreement is amended to extend through June 30, 2020. The County's fiscal obligation under this amended agreement is increased by \$108,150 in **Measure K** funds for a revised total obligation of \$454,150. Budgetary appropriation for this amended agreement will be included in the FY 2019-20 Recommended Budget and the FY 2020-21 Preliminary Recommended Budget. There is no General Fund Net County Cost associated with this amended agreement.