



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN SERVICES AGENCY

File #: 19-422

Board Meeting Date: 5/14/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Nicole Pollack, Director, Human Services Agency
Subject: Acceptance of Continuum of Care Homeless Management Information System grant funds from the United States Department of Housing and Urban Development

RECOMMENDATION:

Adopt a resolution:

- A) Accepting grant funds from the United States Department of Housing and Urban Development to be used towards offsetting Homeless Management Information System costs in the amount of \$80,110 for the term of December 1, 2018 through November 30, 2019; and
- B) Authorizing the Human Services Agency Director or designee to accept any additional grant funding from the United States Department of Housing and Urban Development within the grant period of December 1, 2018 through November 30, 2019.

BACKGROUND:

The Human Services Agency (HSA) coordinates homeless services and works with community partners to provide homeless prevention services and homeless services in San Mateo County. HSA has been designated by United States Department of Housing and Urban Development (HUD) as the lead Continuum of Care (CoC) agency for San Mateo County.

HUD mandates that each CoC agency provide a Homeless Management Information System (HMIS) that complies with HUD's data collection and reporting standards. HMIS is a local information technology system used to collect client data, including the provision of services to people experiencing homelessness.

HSA has recurring costs associated with the administration of HMIS that include system licenses and maintenance. HSA applied for the CoC HMIS grant and received an award of \$80,110 for the term of December 1, 2018 through November 30, 2019.

DISCUSSION:

HSA will use the grant funds awarded from HUD for costs associated with the administration of HMIS such as system licenses and maintenance costs.

Community partners use HMIS to collect information from projects serving homeless families and individuals so that they can analyze the needs of this population and establish funding priorities.

With your Board's approval, the Director of HSA will accept and use any additional grant funds that may be issued by HUD within the grant period of December 1, 2018 through November 30, 2019 towards administration costs associated with HMIS or for the provisions of services that are compliant with grant funding terms and conditions.

The grant agreement and resolution have been reviewed and approved by County Counsel as to form.

The grant agreement with HUD contributes to the Shared Vision 2025 outcomes of a Prosperous Community by collecting data that can be analyzed to establish funding priorities and services that meet the needs of the homeless population in San Mateo County, leading to permanent housing. It is anticipated that 99.99% of the time HMIS is reachable and reliable.

PERFORMANCE MEASURE:

Measure	Anticipated FY 2018-19	Anticipated FY 2019-20
Percentage of continuous HMIS system uptime.	99.9%	99.9%

FISCAL IMPACT:

The amount of the grant funds from HUD is \$80,110 for the term of December 1, 2018 through November 30, 2019. Budgetary appropriation for this agreement is included in the FY 2018-19 Adopted Budget and will be included in the FY 2019-20 Recommended Budget. There is no Net County Cost.