



County of San Mateo

Inter-Departmental Correspondence

Department: SHERIFF

File #: 19-435

Board Meeting Date: 5/14/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Carlos G. Bolanos, Sheriff

Subject: Amendment to the Agreement with Turbo Data Systems, Inc. (Resolution No. 073808)

RECOMMENDATION:

Adopt a resolution authorizing an amendment to the agreement with Turbo Data Systems, Inc., increasing the amount by \$100,000 to an amount not to exceed \$350,000, for the term of July 1, 2015 through June 30, 2020.

BACKGROUND:

For the past four years, Turbo Data Systems, Inc. has been providing essential citation processing services for the County that include citation processing and collection by mail, telephone or website; multiple reminder notices; placing of DMV holds; appeals and administrative adjudication services; and optional advanced collection efforts. Approximately 15,000 citations are issued annually. In addition, Turbo Data Systems, Inc. provides the option to lease the Turbo Data mobile ticket writers for parking and moving citations.

DISCUSSION:

In October 2014, a Countywide committee of representatives from various local agencies issued a Request for Proposals for parking citation processing and adjudication services. Of the six proposals received, Turbo Data Systems, Inc. was selected as the best qualified firm to provide parking citation processing and adjudication services for the County. On May 19, 2015, the County and Turbo Data Systems, Inc. entered into an agreement for the provision of agreed upon parking citation services for the term of July 1, 2015 through June 30, 2020 in an amount not to exceed \$250,000.

Due to the volume of citations being issued, as well as the increasing number of mobile ticket writing devices being leased, this amendment to the agreement with Turbo Data Systems, Inc. increases the not-to-exceed amount by \$100,000 for a new not-to-exceed amount of \$350,000. This increase will ensure continuation of citation processing services and will offset the cost of services provided for the remainder of the contract term. There are no changes being made to the existing Turbo Data fee schedule.

County Counsel has reviewed and approved the resolution and amendment as to form.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by ensuring safe neighborhoods and achieving seamless services within the County.

FISCAL IMPACT:

There is no Net County Cost associated with the amendment to the agreement with Turbo Data Systems, Inc. Fees paid to Turbo Data Systems, Inc. are offset by the revenue received from the citations issued.