



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HOUSING

**File #:** 19-416

Board Meeting Date: 5/14/2019

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Ken Cole, Director, Department of Housing  
**Subject:** 2019 State of California Emergency Solutions Grants (ESG) Funds

**RECOMMENDATION:**

Adopt a resolution authorizing:

- A) The Department of Housing to accept an amount not to exceed \$368,946 in State of California Emergency Solutions Grants (ESG) funding and award that funding to qualified service providers through a Notice of Funding Availability process that meets the requirements of State ESG Regulations, with adjustments to be made to individual awards on a pro rata basis once final allocations have been confirmed; and
- B) The Director of the Department of Housing, or the Director's designee, to execute a Standard Agreement with the State and any subsequent amendments, documents, and modifications, which are related to the ESG Program or Funds, and execute contracts with awardees under said Notice of Funding Availability.

**BACKGROUND:**

The State of California Department of Housing and Community Development (HCD) administers the Emergency Solutions Grants (ESG) program with funding received from the U.S. Department of Housing and Urban Development (HUD). The federal ESG program provides funding to (1) engage homeless individuals and families living on the street; (2) increase the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents; and (5) prevent families/individuals from becoming homeless.

HCD released the 2019 Notice of Funding Availability for the Continuum of Care Allocation (State NOFA) on March 29, 2019, which included funds from the federal ESG program. As part of the application requirements for the State NOFA, HCD is requiring applicants to obtain a Governing Board Authorizing Resolution that must substantially conform to the sample resolution provided by HCD. However, until the State adopts a final budget, the total amount of funds that will be made available to applicants will not be known. Thus, HCD has recommended that the Department of

Housing (DOH) seek authorization “in an amount not to exceed \$368,946, an amount equal to double the preliminary ESG allocation for San Mateo County according to current formula calculations, to avoid having to seek this Board’s authorization again once the final ESG allocation is determined. Approximately 2.8 percent of this amount is available for direct administrative or program costs. In accordance with said application requirements, the accompanying resolution also includes an Attachment A that: (1) is formatted in a way that differs from the standard County resolution in order to comply with the application requirements of the State NOFA; and (2) must be executed contemporaneously with the standard County resolution.

**DISCUSSION:**

DOH currently administers ESG funding directly allocated to the County by HUD. The development of the Notice of Funding Availability (NOFA) for the County’s ESG Entitlement funding from HUD and allocation recommendations of ESG funding have been done in collaboration with the County of San Mateo Human Services Agency (HSA). HSA is the lead agency for the local Continuum of Care (CoC) and organizes the group together to prioritize funding needs. DOH issues the NOFA, gathers responses and works with the CoC to review and score application, select recipients, and determine funding levels. The methodology for awarding the County ESG Entitlement funding was expanded in the most recent NOFA to include State ESG funding allocated to the County by HCD.

On April 2, 2018, DOH issued a NOFA inviting applications from qualified service providers to provide eligible activities to address homelessness under the federal ESG program. On April 11, 2018, DOH issued an amendment to the NOFA in response to programmatic changes made by HCD. According to HCD’s recommendation to double the County’s expected allocation according to current formula calculations, “an amount not to exceed \$368,946 will be made available. Under State Regulation (25 CCR § 8403(i)) as an Administrative Entity, San Mateo County is required to award no less than 40 percent of available State ESG funding to rapid rehousing activities. The remaining funds will be available to fund the following eligible activities: (1) to operate emergency shelters for homeless individuals and families and/or (2) to increase number and quality of emergency shelters for homeless individuals and families. DOH received five responses to the NOFA. Staff from DOH and HSA evaluated all received applications and made preliminary funding recommendations. Said NOFA and the amendment to the NOFA further allowed DOH to utilize the NOFA and the applications received under the NOFA for future funding considerations. DOH and HSA have agreed to administer 2019 State ESG funds as continuing grants to these five applicants. Upon the final adoption of the State’s budget, individual awards will be made on a pro rata basis once final allocations have been confirmed by HCD.

County Counsel has reviewed and approved the resolution as to form.

Approval of these actions contributes to the Shared Vision 2025 outcome of a Livable Community in that they enable the receipt of funding critical to a spectrum of activities that help vulnerable residents achieve a sustainable quality of life.

**PERFORMANCE MEASURE:**

Measure	FY 2018-19 Actual	FY 2019-20 Projected
# of households sheltered	N/A	TBD
# of households re-housed	N/A	TBD

**FISCAL IMPACT:**

There is no net County cost. State ESG funds are pass-through federal funding that will be administered by DOH.