



County of San Mateo

Inter-Departmental Correspondence

Department: HEALTH SERVICES BHRS

File #: 19-407

Board Meeting Date: 5/14/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Louise F. Rogers, Chief, San Mateo County Health
Scott Gilman, Director, Behavioral Health and Recovery Services

Subject: Agreement with AFON USA, Inc. dba Hillcrest Manor for Board and Care Services

RECOMMENDATION:

Adopt a resolution authorizing an agreement with AFON USA, Inc. dba Hillcrest Manor for board and care services, for the term of July 1, 2019 through June 30, 2022, in an amount not to exceed \$447,036.

BACKGROUND:

Since 1985, the Board has approved resolutions authorizing expenditures for residential care facilities serving mentally ill clients, to provide residential care services for adults. The latter services enhance successful community living and avoid a more costly, higher level of care.

DISCUSSION:

Hillcrest Manor operates a 12-bed board and care facility for difficult to place clients and provides augmented services for seriously mentally ill clients who require a higher level of supervision and services. Examples of these higher-level services include: intensive mental health services, social skills training, and assistance with daily living activities.

Under the B-1 Administrative Memorandum, the selection of providers of residential services for mental health clients is exempt from the Request for Proposals requirement.

The resolution contains the County's standard provision allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The agreement and resolution have been reviewed and approved by County Counsel as to form.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing residential board and care services to mentally ill clients. It is anticipated that 100 percent of board and care clients will be retained in this level of care.

PERFORMANCE MEASURE:

Measure	FY 2019-20 Estimated	FY 2020-21 Projected
Percent of board and care clients retained in this level of care	100% 12 clients	100% 12 clients

FISCAL IMPACT:

The term of the agreement is July 1, 2019 through June 30, 2022. The amount of the agreement is not to exceed \$447,036 for the three-year term. Funds in the amount of \$149,284 are included in the BHRS FY 2019-2020 Recommended Budget. Of that amount, \$134,356 will be funded by sales tax through realignment and \$14,928 will be funded by Net County Cost. Similar arrangements will be made for future years. The payment provisions and level of services in the agreement are essentially the same as the prior agreement.