



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HEALTH

**File #:** 19-352

Board Meeting Date: 4/23/2019

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise F. Rogers, Chief, San Mateo County Health  
Chester J. Kunnappilly, MD, Chief Executive Officer, San Mateo Medical Center

**Subject:** Agreement with Linda Lee, DMD, MD to Provide Oral and Maxillofacial Services

**RECOMMENDATION:**

Adopt a resolution authorizing an agreement with Linda Lee, DMD, MD to provide oral and maxillofacial surgery services for the term of May 1, 2019 through April 30, 2021, for an amount not to exceed \$120,000.

**BACKGROUND:**

San Mateo County is responsible for providing necessary medical and dental care to its medically indigent population, as well as access to services for its general population. Dr. Lee has been providing oral and maxillofacial surgery services at San Mateo Medical Center (SMMC) since May 2008.

**DISCUSSION:**

SMMC has a continuous need for oral and maxillofacial services due to the County's aging population. SMMC will continue to meet this need through maintaining contracts with Dr. Lee and other dental surgeons. Dr. Lee has agreed to provide necessary surgery, clinic, and call coverage for SMMC patients.

County Administrative Memorandum B-1 provides that contracts for physicians are exempt from the Request for Proposals process.

The agreement and resolution have been reviewed and approved by County Counsel as to form.

The resolution contains the County's standard provisions allowing amendment of the County fiscal obligations by a maximum of \$25,000 (in aggregate).

The agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing

County residents access to oral and maxillofacial surgery services. It is anticipated that 100% of all oral and maxillofacial surgery services provided under this agreement will adhere to the infection control standards, as defined by the Joint Commission and Title XXII of the State of California, Code of Regulations, which will result in reduced risk of healthcare-associated infections.

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2017-18 Actual</b>	<b>FY 2018-19 Estimated</b>
Percentage of all oral and maxillofacial surgery services provided under this agreement that will adhere to the infection control standards, as defined by the Joint Commission and Title XXII of the State of California, Code of Regulations	100%	100%

**FISCAL IMPACT:**

The term of the agreement is May 1, 2019 through April 30, 2021. The amount of the agreement is not to exceed \$120,000 for the two-year term. Funds in the amount of \$10,000 are included in the SMMC FY 2018-19 Adopted Budget. Funds in the amount of \$60,000 will be included in the SMMC FY 2019-20 Recommended Budget.

The payment provisions differ from that of the previous contract. Specifically, this contract reflects a 40% decrease due to an adjustment in the not-to-exceed amount of the contract, which better aligns with the actual amount of services Dr. Lee billed in previous fiscal years.

Expenses at SMMC are covered by fees for services or third-party payors whenever possible. The portion of expenses for services provided to the medically indigent or to those covered by programs that do not meet the full costs of care are covered by the County's General Fund contribution to SMMC, and are within the existing annual appropriation.