



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** COUNTY MANAGER

**File #:** 19-293

Board Meeting Date: 4/9/2019

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Michael Callagy, County Manager  
**Subject:** Amendment to the Corinthian International Parking Services, Inc. Agreement

**RECOMMENDATION:**

Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to execute:

- A) Amendments to the agreement with Corinthian International Parking Services modifying the contract term and services and increasing the County's maximum fiscal obligation by \$555,061; and
- B) Additional contract amendments that will increase the County's maximum fiscal obligation by no more than an additional \$100,000 in aggregate and/or modify the contract term and/or services so long as it does not cause the total for services to exceed the current revised fiscal provisions.

**BACKGROUND:**

In March 2017, the Board authorized the San Mateo County Health Campus Project which includes renovation of the hospital nursing wing, demolition and replacement of the administration building, and other improvements. During construction, approximately 200 parking spaces have been (or will be) displaced, exacerbating an existing parking shortage in the area. To mitigate this, the County secured temporary parking at the County Fair Grounds and engaged Corinthian International Parking Services (Corinthian) to provide employee parking and shuttle services.

In March 2017, the Board authorized the County Office Building 3 (COB3) and Parking Structure 2 (PS2) Projects. During construction, which is slated to begin in the late spring or early summer of 2019, parking at the Government Center will be impacted, exacerbating an existing parking shortage. To mitigate this, the County secured temporary parking at the Sequoia Station Parking lot. The County Manager's Project Development Unit (PDU) has determined that the provision of assisted stack parking services at the existing county parking structure and at the Sequoia Station lot will reduce inconvenience to employees and the public and increase the number of vehicles

accommodated at the existing parking lots by approximately 125 spaces.

**DISCUSSION:**

On October 10, 2018, this board approved an agreement with Corinthian for parking and shuttle services related to the Health Campus Project. The agreement called for the provision of services for twelve (12) hours each day. Shortly after services began, staff determined that an additional 2.66 hours of service per day was necessary and that increasing these hours would increase the hourly rate by \$2.22. This revised rate was effective for 5 days in November and will continue for the following 37 months.

On February 26, 2019, this board approved an agreement with the San Mateo County Transit District for parking at the Sequoia Station Parking lot for a duration of 22 months. To substantially increase the vehicle capacity at the lot and reduce inconvenience for employees using the lot, the PDU recommends modifying the agreement with Corinthian to include the provision of assisted stack parking services at the existing county parking structure and at the Sequoia Station Parking for the period of May 2019 through October 2020 at a not to exceed amount of \$205,674.

Due to the unknown nature of the parking impacts, the assisted stack parking services proposed to support the County Government Center projects are currently budgeted to accommodate a fully staff assisted stack parking program on two levels of the existing County Government Center Parking Structure, and the ground floor of the Sequoia Station Transit Center Parking Garage for a duration of (6) six-months - approximately 1/3 of the total project construction duration for Parking Structure 2. Once the full extent of parking impacts and overflow parking demand is known following the start of construction, it is possible that additional funds may be required to extend the assisted stack parking services for the full duration of construction.

The PDU requests that the Board authorize an amendment to the Corinthian contract scope and amount to account for: (1) the increased hours and rate for services related to the Health System Project; and (2) the provision of parking services related to the COB3 and PS2 Project.

Because construction projects are subject to unforeseen impacts, and due to the critical importance of maintaining adequate parking and shuttle services for county employees and public patrons of county facilities, PDU requests an additional authorization for future amendments up to a maximum aggregate value of \$100,000.00.

Corinthian was selected by the County to provide parking and shuttle services during the Health Campus Project following formal submission of a proposal in response to a Request for Proposals (RFP). Based on the positive performance of Corinthian and administrative efficiencies promoted through continued retention of a single provider of parking services, PDU request that the Board waive any further RFP process finding that such a waiver is in the best interest of the County.

County Counsel has reviewed and approved the Resolution as to form.

Approval of these actions will contribute to the Shared Vision 2025 outcome of Collaborative and Safe Community by advancing this project that will provide regional benefits to San Mateo County residents.

**FISCAL IMPACT:**

The value of the amendment is \$555,061, with an additional allowance for PDU authorized future changes not to exceed \$100,000. Funding for this agreement is covered by Non-Departmental Funds.