



County of San Mateo

Inter-Departmental Correspondence

Department: ASSESSOR-COUNTY CLERK-
RECORDER-ELECTIONS

File #: 19-198

Board Meeting Date: 3/12/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Mark Church, Assessor-County Clerk-Recorder & Chief Elections Officer
Subject: Approval of Amendments to the Conflict of Interest Codes

RECOMMENDATION:

Adopt a resolution approving amendments to the Conflict of Interest Codes for select San Mateo County Departments, School Districts, Special Districts, Boards and Commissions, and other Public Agencies.

BACKGROUND:

State law requires each local public agency to adopt a Conflict of Interest Code designating employees, members and consultants who must file annual conflict of interest statements. This Board, as the code-reviewing body for all local agencies in San Mateo County (except for cities and city agencies) must approve each such local agency's Conflict of Interest Code.

Every two years, state law requires the County Clerk to notify each local agency that it must review its Conflict of Interest Code to address changed circumstances. If the agency determines that it needs to modify their code to add or delete a position or duties described (or make any other changes or modifications), it must submit an amended Code to the Board of Supervisors for review and approval. Only amendments to the Conflict of Interest Code of a local agency are submitted for this Board's review and approval.

DISCUSSION:

The San Mateo County Pre-Hospital Emergency Services Medical Group was formed as a Joint Powers Agreement (JPA) January 8, 1998. The members of the JPA reaffirmed their membership in 2009, but the agreement itself has not been amended since the JPA's establishment. Membership includes all first responder entities in San Mateo County. The JPA adopted its first Conflict of Interest Code in 1999, and revised it in 2006 and 2018. The JPA's 2018 revision establishes, for the first time, the San Mateo County Board of Supervisors as the JPA's code reviewing body. Thus, the JPA will be treated as a new entity for purposes of adopting its Conflict of Interest Code during this current review cycle.

The amendment reflects the changes to the Conflict of Interest Codes for County Departments and other public agencies in the County. The Resolution approves this Conflict of Interest Code, as amended.

County Counsel has reviewed and approved the resolution as to form.

Approval of this resolution contributes to the Shared Vision 2025 Outcome of a Responsive, Effective and Collaborative Community as County and local governments effectively communicate, collaborate and develop strategic approaches to issues affecting the entire County.

FISCAL IMPACT:

There is no Net County Cost impact associated with the adoption of this resolution.