



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 19-133

Board Meeting Date: 2/12/2019

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Michael Callagy, County Manager
Subject: Amendment to the Agreement with Taylor Design

RECOMMENDATION:

Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to execute an amendment to the On Call Architectural Consulting Services Agreement with Taylor Design for County capital projects, increasing the agreement by \$500,000 for a new not-to-exceed amount of \$1,100,000.

BACKGROUND:

In January 2017, the Project Development Unit (PDU) was formed to oversee and manage all ground up construction performed by the County. In March of 2017, this Board held a study session to consider the recommendations for capital improvements made in the Feasibility Studies and Master Plans to address County use of lease space, aging facilities, Office of Statewide Health Planning and Development (OSHPD) compliance work, public accessibility and navigation, parking, environmental standards, and efficiency of employee work spaces. Direction was given to the County Manager and the PDU to move forward with the recommended capital improvements at the end of the Study Session. The new approved and on-going capital projects total approximately \$700 million and are being managed by the PDU.

On August 6, 2013, this Board approved a \$300,000 on call agreement with Taylor Design for architectural consulting services. On July 26, 2016, this Board approved an amendment to the agreement extending the expiration date by one year to August 4, 2018 and increasing the not-to-exceed amount to \$600,000. On December 4, 2018 this Board approved an extension of the agreement expiration date to December 31, 2020.

DISCUSSION:

Taylor Design has previously been utilized for architectural consulting services on the San Mateo Health Campus OSHPD compliance project. By increasing the amount of the agreement by \$500,000, the PDU may retain the firm for miscellaneous architectural programming and siting studies that require quick turnaround.

A significant number of large capital projects are underway and the need for additional professional services in architectural consulting is anticipated as the PDU projects continue to evolve.

County Counsel has reviewed and approved the resolution as to form.

Approval of the On-Call Architectural Consulting Services Agreement with Taylor Design contributes to the Shared Vision 2025 outcome of Collaborative Community by reducing the cost and time required to execute major construction projects.

FISCAL IMPACT:

The value of the amendment is \$500,000. Sufficient appropriations are included in PDU project budgets allocated by the FY 2018-19 Adopted Budget and will be included in the FY 2019-21 Recommended Budget. There will be no change to Net County Cost.