



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** ASSESSOR-COUNTY CLERK-  
RECORDER-ELECTIONS

**File #:** 18-1113

Board Meeting Date: 12/11/2018

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Mark Church, Assessor-County Clerk-Recorder & Chief Elections Officer

**Subject:** Approval of Amendments to the Conflict of Interest Codes for Select San Mateo County Departments, School Districts, Special Districts, Boards and Commissions, and Other Public Agencies

### **RECOMMENDATION:**

Adopt a resolution approving amendments to the Conflict of Interest Codes for select San Mateo County Departments, School Districts, Special Districts, Boards and Commissions, and other Public Agencies.

### **BACKGROUND:**

State law requires each local public agency to adopt a Conflict of Interest Code designating employees, members and consultants who must file annual conflict of interest statements. The Board of Supervisors, as the code-reviewing body for all local agencies in San Mateo County (except for cities and city agencies) must approve each local agency's Conflict of Interest Code.

Every two years, state law requires the County Clerk to notify each local agency that the agency must review its Conflict of Interest Code to address any changed circumstances. If the agency determines that it needs to modify the code to add or delete a position, adjust duties described, or make any other changes or modifications, it must submit an amended Code to the Board of Supervisors for review and approval. Only amendments to the Conflict of Interest Code of a local agency are included for the Board's review and approval.

### **DISCUSSION:**

In the current review cycle, one board has been formed. The San Mateo County Countywide Oversight Board was created pursuant to state law on July 1, 2018 and adopted its Conflict of Interest Code on July 31, 2018.

The attached amendments reflect changes to the Conflict of Interest Codes for County Departments and other public agencies in the County. The Resolution approves the Conflict of Interest Codes, as

amended, for County Departments, School Districts, Special Districts, Boards and Commissions, and other Public Agencies that have amended their respective codes.

County Counsel has reviewed and approved the Resolution as to form.

Approval of this Resolution contributes to the Shared Vision 2025 Outcome of a Responsive, Effective, and Collaborative Community as County and local governments effectively communicate, collaborate, and develop strategic approaches to issues affecting the entire County.

**FISCAL IMPACT:**

There is no fiscal impact.