



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 18-1133

Board Meeting Date: 12/11/2018

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Deborah Bazan, Director of the Project Development Unit
Subject: SCA Environmental, Inc. Agreement Amendment

RECOMMENDATION:

Adopt a resolution authorizing the Director of the Project Development Unit or his/her designee to execute an amendment to the agreement with SCA Environmental, Inc., increasing the amount by \$131,000 for a new not-to-exceed amount of \$230,000.

BACKGROUND:

In January 2017, the County Manager's Project Development Unit (PDU) was formed to oversee and manage all ground up construction performed by the County of San Mateo. In March of 2017, this Board held a Study Session to consider the recommendations made in the Feasibility Studies and Master Plans that reviewed the County's use of lease space; aging facilities; Office of Statewide Health Planning and Development compliance work; public accessibility; and navigation, parking, environmental standards, and efficiency of employee work spaces. Direction was given to the County Manager and the PDU to move forward with these recommendations. These new approved and on-going capital projects are being managed by the PDU.

DISCUSSION:

On August 28, 2018, an agreement with SCA Environmental, Inc. was approved for destructive hazardous materials sampling services. To date, SCA has been utilized to provide these services for the Animal Shelter and Skylonda Fire Station #58 projects. The Bay Area Air Quality Management District (BAAQMD) has required monitoring for naturally occurring asbestos. Therefore, because the current contract amount is insufficient to cover this required monitoring, the amendment is necessary to cover anticipated costs of the new BAAQMD requirements related to the Animal Shelter and Skylonda Fire Station #58 Projects.

Executing the SCA Environmental, Inc. amendment contributes to the Shared Vision 2025 outcome of Collaborative Community by advancing projects that provide regional benefits to County of San Mateo residents.

FISCAL IMPACT:

The cost of this amendment is included in the Animal Shelter project budget of \$26,600,000 and the Skylonda project budget of \$9,900,000. A portion of the cost is included in the FY 18/19 Budget and the remainder will roll over in future fiscal year budgets.