



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 18-985

Board Meeting Date: 10/23/2018

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Nicole Pollack, Director, Human Services Agency  
**Subject:** Amendment to the Agreement with Child Care Coordinating Council for the Administration of the California Alternative Payment Program and the Title IV-E Programs

### **RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with the Child Care Coordinating Council of San Mateo for the purpose of adjusting the FY 2017-18 and FY 2018-19 allocations from the California Department of Education for the California Alternative Payment Program and Title IV-E child care programs and increasing the amount by \$490,570 to an amount not to exceed \$3,667,114.

### **BACKGROUND:**

The Board of Supervisors approved an Agreement with the Child Care Coordinating Council (4Cs) on June 28, 2016, for the administration of the California Alternative Payment Program (CAPP) and Title IV-E Programs by resolution 074645 for the term of July 1, 2016 through June 30, 2019, in the amount of \$3,176,544. The amounts shown for CAPP in the original Agreement were estimated based on discussions with the California Department of Education (CDE).

These programs provide stable family support and assistance for youth who have an open child welfare case with Children and Family Services (CFS) or California Work Opportunity and Responsibility for Kids (CalWORKS). They offer an array of childcare payment assistance for San Mateo County parents such as in-home care, family childcare, and center-based care. This flexibility of funding allows families to have "parental choice" and makes childcare more accessible to a greater number of children.

4Cs is the only agency besides the Human Services Agency (HSA) recognized by the CDE as qualified to administer state funded childcare programs such as CAPP, Title IV-E, and Stage 2.

The Agency Director for HSA is authorized by resolution 64858 to accept funding for Title IV-E and CAPP programs.

**DISCUSSION:**

4Cs provides CAPP and Title IV-E child care programs. 4Cs works with families and children referred by HSA to assess children's developmental needs and to enroll children into appropriate childcare facilities in accordance with CAPP and Title IV-E requirements for enrolled families. 4Cs also works directly with childcare providers to communicate expectations. Approximately 60 families with 90 children will be served under this Agreement.

HSA's CAPP allocation expenditure for FY 2016-17 was \$626,098. For FY 2017-18 and 2018-19, HSA's annual CAPP allocation is \$841,160, and up to \$76,848 in County Maintenance of Effort funding is also available annually. In addition, CDE issued a one-time Voluntary Temporary Transfer of \$75,000 for the CAPP program in FY 2017-18 to cover the expense of additional children served that exceeded the FY 2017-18 CDE allocation. HSA has allocated \$250,000 annually to the Title IV-E program; however, for FY 2017-18, \$310,000 was instead allocated by HSA to the Title IV-E program to pay for an increase in child care services. A contingency of \$320,000 has been added to this agreement to cover any increase in child care services in FY 2018-19.

With your Board's approval, HSA will amend the Agreement with 4Cs to adjust the estimated allocations in the Agreement to match the actual amounts that have been issued by CDE. This amendment will also update the scope of services to align with state and federal program changes.

The resolution contains the County's standard provisions allowing an amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

The amendment and resolution have been reviewed and approved by County Counsel as to form.

This Agreement contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing child care services that promote protective factors for children who have an open child welfare case plan with CFS. It is anticipated that in FY 2018-19, 90% of CFS childcare cases will have the yearly re-certification completed five (5) working days prior to their eligibility period end date to prevent any lapse in child care services which will allow the children to remain in a stable placement. Additionally, it is anticipated that the number of childcare providers that are reimbursed through the voucher program will increase from 12 to 14.

**PERFORMANCE MEASURE:**

Measure	FY 2017-18 Actual	FY 2018-19 Projected
Percent of CFS child care cases that will have the yearly re-certification completed five (5) working days prior to their eligibility period end date to prevent any lapse in child care service provision, allowing the child to remain in a stable placement.	80%	90%
Number of childcare providers that are reimbursed through the voucher program as part of this Agreement.	12	14

**FISCAL IMPACT:**

The total amount of this Agreement is \$3,667,114. Of this amount, \$2,537,114 is funded by CAPP and is estimated to be 55% Federal (\$1,394,673), 39% State (\$988,745), and 6% Net County Cost (\$153,696); \$810,000 is funded by Title IV-E Child Care and is estimated to be 50% Federal

(\$405,000) and 50% Net County Cost (\$405,000); and \$320,000 contingency for increased Child Care services is estimated to be 100% Net County Cost. Appropriation was included in the FY 2018-19 Adopted Budget.