



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** GOVERNING BOARD

**File #:** 18-938

Board Meeting Date: 10/23/2018

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors, Acting as the Governing Board of the Fair Oaks Sewer Maintenance District

**From:** James C. Porter, Director of Public Works

**Subject:** Amendments to Two Fair Oaks Sewer Maintenance District Agreements with the Town of Woodside and City of Redwood City

**RECOMMENDATION:**

Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, adopt a resolution authorizing:

- A) An amendment to the agreement for transmission of sanitary sewage by and between the Fair Oaks Sewer Maintenance District and the Town of Woodside; and
- B) An amendment to the agreement for sanitary sewerage treatment capacity rights and services by and between the Fair Oaks Sewer Maintenance District, the Town of Woodside, and the City of Redwood City.

**BACKGROUND:**

On August 7, 2001 your Board authorized the two agreements referenced above. The agreements are applicable to the Town Center Sewer Assessment District (TCSAD), which is located within the Town of Woodside (Town). These agreements must be amended if parcels are added to the TCSAD to provide for the transmission of sanitary sewage from the parcel and the treatment thereof. The City of Redwood City (City) has provided the TCSAD use of their treatment capacity and facilities for transmission of sewage as stipulated by one of the agreements. The agreements specify the compensation requirements for the Town to the Fair Oaks Sewer Maintenance District (FOSMD) and City.

Your Board authorized seven similar amendments to allow sewer connections of other properties with failing septic systems to the TCSAD.

**DISCUSSION:**

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The residence at 151 Mountain Home Road (APN 073-112-110) is within the Town, has a failed septic system, and is outside the TCSAD area. The Town has requested that the sewerage agreements be amended in order that sewer service through the TCSAD can be provided to the property.

The property is adjacent to, but was not included in the TCSAD when the TCSAD was originally created. The Town has requested that the property be provided sewer service through the TCSAD, which includes existing sewer facilities adjacent to the property that can be utilized to provide the service.

The original agreements allow for amendments and staff believes the proposed amendments are justified as the Town has confirmed that the property's septic system has failed, cannot be repaired, and is a potential public health hazard. The Town has authorized sewer service to the property through execution of the Town Resolution No. 2018-7232 on June 12, 2018 (attached). The Town's Resolution authorized annexation of the property to the TCSAD and execution of amendments to the agreements

County Counsel has reviewed and approved the resolution and amendments to the agreements as to form.

Approval of this action contributes to the Shared Vision 2025 outcome of a Healthy Community by providing sewage transport service to a parcel in a suburban area that has a failing "on-site" wastewater system, which can impact neighboring properties.

**FISCAL IMPACT:**

The terms of the original agreement provide that the Fair Oaks Sewer Maintenance District shall receive a connection fee equal to \$4,616 per parcel and an annual amount equal to one-third (1/3) of FOSMD's annual Sewer Service Charge, which is currently \$850 per year for transporting sewage through the FOSMD's existing facilities. The Sewer Service Charge will be collected separately through the biannual payments from the Town of Woodside. The amendments ensure that the FOSMD and City are appropriately compensated by the Town for the use of their facilities. We are also recommending a miscellaneous fee of \$200 as provided by the County Ordinance be paid to FOSMD to cover the staff time involved in reviewing the Amendments and preparing the staff report.

There is no impact to the General Fund.

Attachment: Town of Woodside Resolution 2018-7232