



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** PUBLIC WORKS

**File #:** 18-883

Board Meeting Date: 9/25/2018

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors, Acting as the Governing Board of the Fair Oaks Sewer Maintenance District

**From:** James C. Porter, Director of Public Works

**Subject:** Annexation of Property to the Fair Oaks Sewer Maintenance District - Lands of Michelsen

### **RECOMMENDATION:**

Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, adopt a resolution setting Tuesday, October 23, 2018 at 10:00 a.m. at your regularly scheduled Board meeting, as the time and place for a hearing on the proposed annexation of the Lands of Michelsen (260 Laning Drive, Woodside, APN 073-021-030) to the Fair Oaks Sewer Maintenance District.

### **BACKGROUND:**

The Fair Oaks Sewer Maintenance District (District) entered into an agreement (Agreement) with the Town of Woodside (Town) on April 2, 1968, for the provision of sewage transmission and disposal of wastewater collected through the District facilities for properties within the corporate limits of the Town and within the Town's Redwood Creek Main Trunk Sewer and Glens Collection System Assessment District (Assessment District).

The Agreement requires properties within the Town that are proposed to be served by the District be annexed to the District, and also requires the Town to approve said annexations into the District. The Town executed Resolution No. 2017-7182 on September 12, 2017 (attached), consenting to the proposed annexation of this property. Section 5820 et seq. of the Streets and Highways Code authorizes your Board to adopt a resolution setting the time and place for the hearing upon the question of annexation, and to conduct a hearing to determine whether the territory shall be annexed.

### **DISCUSSION:**

Jeffrey S. and Harry M. Michelsen are the current owners of the property within the Town at 260 Laning Drive, which is also identified as Assessor's Parcel Number 073-021-030. They have requested that their property be annexed to the District in order to receive sewer service. Their existing septic system failed and they have received permission from the District to expedite a connection.

The District is able to provide sewer service to the property as it is one of the properties within the Assessment District that was allocated a portion of the District's sewage treatment capacity. Department staff has determined that the property can be served through the facilities of the District, and is recommending that a hearing be set for your Board's regular meeting of October 23, 2018, at 10:00 a.m., to consider the proposed annexation.

The required notices will be posted and published subject to your Board adopting the proposed resolution.

County Counsel has reviewed and approved the resolution as to form.

Approval of this action contributes to the Shared Vision 2025 outcome of a Healthy Community as it is a required step in the process to provide effective sanitary sewer service to a parcel in a suburban area that would otherwise use an "on-site" method to handle wastewater.

**FISCAL IMPACT:**

The property owners have paid or will pay all required fees for the parcel as follows:

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|--|---------|
| • Annexation Processing Fee:                               | \$1,800 |
| • District Connection Fee:                                 | \$4,616 |
| • Plan Review Fee:   | \$300   |
| • Sewer Inspection Permit Fee:                             | \$300   |
| • State Board of Equalization's Recording and Mapping Fee: | \$350   |

If the annexation is approved, the property owners will be subject to the annual sewer service charge levied by the District, which has been set at \$850 for Fiscal Year 2018-2019. The property owners have constructed and paid for the sewer lateral that was necessary to bring sewer service to this property.

There is no impact to the General Fund.

Attachment: Town of Woodside Resolution No. 2017-7182