



County of San Mateo

Inter-Departmental Correspondence

Department: TREASURER

File #: 18-898

Board Meeting Date: 10/2/2018

Special Notice / Hearing: None

Vote Required: Majority

To: Honorable Board of Supervisors

From: Sandie Arnott, Treasurer-Tax Collector

Subject: Resolution Certifying the Critical Need for Retiree Appointment

RECOMMENDATION:

Adopt a resolution authorizing the hiring of retired Financial Services Manager II, Joseph Demee as an extra-help employee to provide assistance with training to his successor, pursuant to Government Code Section 7522.56(f)(1), and finding that the nature of employment and appointment is necessary to fill a critically-needed position during the 180-day post-retirement separation period.

BACKGROUND:

On September 12, 2012, the California Public Employees' Pension Reform Act ("PEPRA"), codified as Government Code §7522.56, requires a 180-day separation ("sit-out") period following the date of retirement for non-safety retirees that the public agency employer seeks to re-employ or contract with, unless the employer "certifies the nature of the employment and that appointment is necessary to fill a critically-needed position before the 180 days has passed." Cal. Gov. Code §7522.56(f)(1).

For the exception to apply in this case, PEPRA requires that the Board of Supervisors, as the employer's governing body, approve, by resolution, the appointment as a regular item at a Board meeting.

DISCUSSION:

The Treasurer's Office is responsible for the receipt, custody, and investment of all monies placed in the County Treasury for County departments, schools, cities, and special districts. The office handles the interest calculation of the investment pool for all the pool participants and the voluntary participants by recording transactions, conducting accounts reconciliations, and accreting and amortizing the investment cost to ensure the accuracy of the interest earnings for all pool participants. The County Investment Pool is currently valued at \$4.8 Billion and the office processes over 6,500 investment transactions each year.

The Treasurer's Office is recommending that Mr. Demee return to fill the critically needed position of Financial Services Manager II (Extra-Help) to assist in training his replacement as part of the Department's organizational and technical knowledge transfer process.

Mr. Demee will be retired on September 29, 2018, after serving over 23 years in positions of increasing responsibility in the Department. He has served as an Investment Services Specialist and Financial Services Manager II. As a Financial Services Manager II, Mr. Demee is fully responsible for all portfolio accounting and reporting functions for the department. He is also responsible for the proper distribution of the quarterly interest.

Mr. Demee is extremely skilled and experienced in managing matters related to investment accounting and is an expert in the calculation of earnings process.

Mr. Demee will be paid at the highest salary step for the Financial Services Manager II position, which is currently \$68.67 per hour for a period not to exceed 960 hours in the fiscal year 2018-19. He will also be eligible for all benefits currently offered to extra help employees, including the Wellness Program, mileage reimbursement for work-related out-of-County travel, and participation in the County's Commute Alternatives Program.

Approval of this Resolution contributes to the Shared Vision 2025 outcome of a Collaborative Community by ensuring that the Treasurer's Office is able to provide effective and efficient financial services to all pool participants. This ensures all calculation of investment earnings are processed in a timely manner, while preparing for a seamless transition to an internal successor.

County Counsel has reviewed and approved the Resolution as to form.

FISCAL IMPACT:

There are sufficient appropriations to cover the extra help costs in the Treasurer's FY 2018-19 Adopted Budget.