



County of San Mateo

Inter-Departmental Correspondence

Department: SHERIFF

File #: 18-678

Board Meeting Date: 8/7/2018

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: Carlos G. Bolanos, Sheriff
Subject: Agreement with the San Mateo County Office of Education

RECOMMENDATION:

Adopt a resolution authorizing an agreement with the San Mateo County Office of Education for intake, assessment, instruction and high school equivalency testing (HISSET, formerly GED) within the County's correctional facilities for the term July 1, 2018 through June 30, 2019 in an amount not to exceed of \$125,224.

BACKGROUND:

The San Mateo County Office of Education (COE) provides educational services to inmates at the County correctional facilities. The Office of Education provides intake, assessment, instruction, and HISSET test administration. Instruction is provided to inmates in the areas of English, math, social studies, literature/arts, science, vocabulary, and reading to prepare them to take the high school equivalency exam.

DISCUSSION:

The County has contracted with the COE for these services for many years. The COE has a unique ability to provide services to inmates by utilizing proven curricula for inmate education and test preparation at a reasonable cost. Therefore, it is in the best interest of the County to waive the Request for Proposals process and continue to contract with the COE for HISSET test preparation and administration.

The COE has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other required provisions, including but not limited to insurance, hold harmless, nondiscrimination and equal benefits. Approval of this Agreement contributes to the Shared Vision 2025 outcome of Safe Neighborhoods by providing educational programs to inmates to promote personal growth and development as well as seek worthy goals upon their release.

County Counsel has reviewed and approved the resolution and agreement as to form.

PERFORMANCE MEASURE:

Measure	FY 2017-2018 Actual	FY 2018-2019 Projected
Intake and assessment	166 inmates	150 inmates
Instruction in basic skills and HISET preparation	126 inmates	100 inmates
Conduct HISET testing within the correctional facilities	363 tests	200 tests

FISCAL IMPACT:

The Agreement is for a twelve-month term commencing July 1, 2018 through June 30, 2019 for an amount not to exceed \$125,224. There is no Net County Cost associated with this agreement, as it is paid for from AB109 funds.