



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY COUNSEL

File #: 18-648

Board Meeting Date: 8/7/2018

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: John C. Beiers, County Counsel

Subject: Agreement with West Publishing Corporation for the provision of legal research tools in an amount not to exceed \$205,186.

RECOMMENDATION:

Adopt a resolution authorizing an agreement with West Publishing Corporation (West) for the provision of legal research tools for the term of September 1, 2018 through August 31, 2021, in an amount not to exceed \$205,186.

BACKGROUND:

In order to provide thorough, accurate, and timely legal services, the County Counsel's Office regularly conducts extensive legal research on a wide variety of subjects. The WestlawNext platform provides reliable and instant access to legal resources including current statutes, practice area insight, litigation resources, and public records. A significant number of attorney and staff hours are saved annually by using the online WestlawNext system in lieu of traditional research methods.

DISCUSSION:

The County Counsel's Office has historically obtained its legal research tools through West, and the proposed agreement continues that relationship through August 31, 2021.

The resolution contains the County's standard provisions allowing amendment of the County's fiscal obligations by a maximum of \$25,000 (in aggregate).

This agreement contributes to the Shared Vision 2025 outcomes by providing the County Counsel's Office with the legal research capabilities needed to support all County initiatives.

FISCAL IMPACT:

The term of the agreement is September 1, 2018 through August 31, 2021. The amount of the agreement is not to exceed \$205,186 for the three-year term. Sufficient appropriations have been included in the County Counsel's Office FY 2018-19 Recommended Budget. There is no additional impact to Net County Cost.