



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HUMAN SERVICES AGENCY

**File #:** 18-665

Board Meeting Date: 8/7/2018

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Nicole Pollack, Director, Human Services Agency

**Subject:** Agreement between the Bay Area Consortium Counties of Alameda, Contra Costa, Marin, Merced, Monterey, San Mateo, Santa Cruz, Solano, Sonoma, and Stanislaus, for the Cash Assistance Program for Immigrants

### **RECOMMENDATION:**

Adopt a resolution authorizing:

- A) A Memorandum of Understanding with the member counties of the Bay Area Cash Assistance Program for Immigrants Consortium, for the term of July 1, 2018 to June 30, 2022; and
- B) The Director of the Human Services Agency or the Director's designee, to execute amendments, which modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions as set by the state.

### **BACKGROUND:**

Cash Assistance Program for Immigrants (CAPI) is a fully state funded program that provides cash assistance to certain aged, blind and disabled legal immigrants who are not eligible for Supplementary Security Income/State Supplementary Payment (SSI/SSP) benefits solely due to the immigrant provisions of the Welfare Reform Law. The program is based on the federal regulations governing the Social Security Administration for the SSI program, specifically Welfare and Institutions Code Section 18940 and in Section 49-013. Grant amounts for eligible individuals are \$10.00 less than the SSI/SSP levels.

The counties of San Mateo, Alameda, Contra Costa, Marin, Merced, Monterey, Santa Cruz, Solano, Sonoma, and Stanislaus have collaborated to establish the Bay Area CAPI Consortium. On March 21, 2000, the County of San Mateo's Board of Supervisors approved the Memorandum of Understanding (MOU) by resolution 63488 to establish the Consortium.

### **DISCUSSION:**

As the lead County for the Bay Area CAPI Consortium, the County of San Mateo is responsible for

administering the funding for the Consortium. In this capacity, the County of San Mateo receives the state funding on behalf of all Consortium Counties, and administers payments to eligible recipients within their respective county. In the event of a state budget impasse, each county is responsible for advancing funds for their recipients to the County of San Mateo.

The delay in processing this MOU is due to negotiations settlement and the completion of signatory processes of the ten (10) consortium counties.

This MOU contributes to the Shared Vision 2025 outcome of a Prosperous Community by collaborating with counties to administer a program that provides cash assistance and benefits to legal immigrants in need and improves their quality of life. It is estimated that 91% of CAPI applications that are non-disability related will be dispositioned in a timely manner by the County of San Mateo and by working with the Bay Area Consortium Counties. A timely disposition will consist of an application being approved or denied within 30 days of application. The standard set by the state for non-disability related applications dispositioned on time is 90%. The County is expected to meet or exceed that performance measure based on past performance.

**PERFORMANCE MEASURE:**

<b>Measure</b>	<b>FY 2017-18 Estimate</b>	<b>FY 2018-19 Projected</b>
Percentage of CAPI applications dispositioned in a timely manner (within 30 days)	91%	93%

**FISCAL IMPACT:**

This MOU will incur no Net County Cost. All CAPI payments, administrative costs and other CAPI related expenditures are fully funded by the state. In the event of a state budget impasse, the County of San Mateo will make CAPI payments and then invoice the Consortium counties within five business days. Consortium counties, per the MOU, shall make reimbursements to the County of San Mateo within 10 business days, subject to and contingent upon compliance with provisions listed in the agreement. Appropriation is included in the Recommended Budget for FY 2018-19 through FY 2021-22.