



County of San Mateo

Inter-Departmental Correspondence

Department: COUNTY MANAGER

File #: 18-362

Board Meeting Date: 5/8/2018

Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: John L. Maltbie, County Manager
Subject: A Loan by the County to the City of Brisbane for in Amount Not to Exceed \$1,700,000 for Construction of the New Brisbane Library

RECOMMENDATION:

Adopt a resolution authorizing execution of the agreement between the City of Brisbane and the County of San Mateo for a loan by the County to the City in an amount not to exceed one million, seven hundred thousand dollars (\$1,700,000) for construction of the new Brisbane Library.

BACKGROUND:

The City of Brisbane plans to build a new public library to replace its existing library on Visitacion Avenue, at a total estimated cost of \$9,100,000. The City and County are both parties to the San Mateo County Library System Joint Powers Agreement (JPA) under which library services are provided to City and County residents. The County has already contributed \$300,000 in Measure A funds to be used by the City for design of the library project. The County Library System JPA will also provide \$400,000 for furniture and equipment. This Agreement would provide a loan of County funds in an amount not to exceed \$1,700,000. The City Council approved this Agreement at its meeting on March 15, 2018.

DISCUSSION:

The County and City have negotiated an agreement (the "Agreement"), whereby the County will advance funds to the City, at an interest rate of 1.2%, in an amount not to exceed \$1,700,000, to be used for construction costs for the Brisbane library. The funds will not be used for the City's project related administrative costs, or for the operation or maintenance of the new library facility.

Pursuant to the Agreement, the County will disburse the funds to City within a reasonable time after submission by the City of a request, documenting construction costs incurred by the City for the library project. The City must submit such request for funds and supporting documentation no later than June 30, 2019. The City will repay the County all funds disbursed to City, at 1.2% interest, within fifteen years beginning from the first disbursement of the funds.

County Counsel has reviewed and approved the resolution and agreement as to form.

Approval of the agreement contributes to the 2025 Shared Vision outcome of a Collaborative Community by working with the City of Brisbane to provide library services.

FISCAL IMPACT:

The advance of funds to the City shall not exceed \$1,700,000, which funds City will repay to the County over a period of fifteen years at 1.2% interest. Funding for the loan is included in Non-Departmental Services' FY 2017-2018 Adopted Budget.