



# County of San Mateo

## Inter-Departmental Correspondence

**Department:** BOARD OF SUPERVISORS  
**DISTRICT 4**  
**File #:** 18-132

Board Meeting Date: 2/27/2018

**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** John L. Maltbie, County Manager  
**Subject:** Use of District-Specific **Measure K** Funds - Supervisorial District 4

### **RECOMMENDATION:**

**Measure K:** Adopt a resolution authorizing a one-time grant of district-specific **Measure K** funds, not to exceed \$47,000 to the Service League of San Mateo County for repairs and improvements to Hope House and Transitional Housing in Redwood City, and authorizing the County Manager, or his designee, to prepare and execute the grant agreement.

### **BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years. The Board of Supervisors ("Board") and County staff have conducted study sessions and community outreach efforts to inform priorities for **Measure K** spending for FY2017-19.

On May 16, 2017, the Board approved the FY 2017-19 Measure K allocation plan in which the County anticipates Measure K receipts of approximately \$81.6 million annually. The plan included \$7 million in one-time loans or grants during FY 2017-19, divided equally among the five supervisorial districts, for district-specific needs and projects. District 4 has submitted a request to use its district-specific **Measure K** funds as shown below and described in the Project Summary section of this memorandum:

District/Project	Amount
District 4 (Supervisor Warren Slocum) - Service League of San Mateo County: Funding to make repairs and improvements to the fencing, roof and gutters, washing machine, and stove at Hope House in Redwood City and windows, roof/gutters, washing machine, and dryer at Transitional Housing in Redwood City.	\$47,000

This item is consistent with the criteria for district-specific **Measure K** funds, which were developed during the initial round of district-specific allocations and approved by the Board in April 2015.

County Counsel has reviewed and approved the resolution as to form.

**PROJECT SUMMARY:**

The Service League of San Mateo County (“Service League”) is a non-profit agency that, among other activities, delivers programs and services to individuals in custody and to those that have been recently released from the correctional system. In addition, they provide services such as residential substance use disorder programs (SUD) for women and infants and transitional housing at 7 sites in the community. This is a one-time request for a \$47,000 grant that will promote the health and comfort of residents living in the Service League housing by funding repairs and improvements to the following Service League housing facilities in Redwood City: Hope House and Transitional Housing. The repairs and improvements described below are expected to be completed by June 30, 2018. The County Manager’s Office will administer and manage the proposed grant agreement.

The **Hope House for Women and Infants** (“Hope House”) is an intensive residential SUD treatment facility for women, pregnant women, and women with infants located at 3787 and 3789 Hoover Street, Redwood City. The following repairs and improvements are proposed for the Hope House at 3787 and 3789 Hoover Street:

Replace sink and plumbing in the classroom and kitchen area	\$ 2,220
Replace warped flooring in classroom, kitchen and office	\$11,300
Repair buckled driveway and strip along fence	\$ 5,100
Replace heating and AC unit in classroom and kitchen, including electrical upgrades, drywall repair and paint	\$12,700
Replace broken microwave with warranty and installation	\$ 950
Replace cracked window which is unsafe and non-functional	\$ 1,000
<b>Hope House Total</b>	<b>\$33,270</b>

The **Hope House Transitional Home for Men** (“Tim’s House”) is residential transitional housing coupled with case management for men who have graduated from substance treatment programs, come from a shelter, come out of incarceration or who are in need of housing. Located at 926 4<sup>th</sup> Avenue, Redwood City, the following repairs and improvements are proposed for the Hope House at 926 4<sup>th</sup> Avenue in Redwood City:

Repair cracks, rotting wood, mold and flaking paint, and re-paint exterior of home and outdoor shed	\$ 4,580
Repair deep wall cracks, remove flaking paint and mold and re-paint interior of home	\$ 4,250
<b>Tim’s House Total</b>	<b>\$ 8,830</b>

The **Hope House Transitional Home for Men** (“Mike’s House”) is a residential transitional housing coupled with case management for men who have graduated from substance treatment programs,

come from a shelter or who are in need of housing. Located at 921 4<sup>th</sup> Avenue, Redwood City, the following repairs and improvements are proposed for the Hope House at 921 4<sup>th</sup> Avenue in Redwood City:

Repair unsafe and buckled driveway and walkway\$ 4,900	
<b>Mike's House Total</b>	<b>\$ 4,900</b>

**Total Measure K Request: Not to Exceed \$47,000**

The release of funds will be contingent on the execution of an agreement providing for the County's confirmation of the expenditure of funds during FY 2017-18 for the purposes stated herein. The County will disburse the funds to the following organization for the purposes described above:

Service League of San Mateo County  
727 Middlefield Road, Redwood City, CA 94063  
Karen Francone, Executive Director  
650) 364-4664

**PERFORMANCE MEASURES:**

Description	Target
Percent of project completed by June 30, 2018 and within budget:	100%
<ul style="list-style-type: none"> <li>• Hope House for Women and Infants <ul style="list-style-type: none"> <li>○ Replace sink and plumbing in the classroom and kitchen area</li> <li>○ Replace warped flooring in classroom, kitchen and office</li> <li>○ Repair buckled driveway and strip along fence</li> <li>○ Replace heating and AC unit in classroom and kitchen, including electrical upgrades, drywall repair and paint</li> <li>○ Replace broken microwave with warranty and installation</li> <li>○ Replace cracked window which is unsafe and non-functional</li> </ul> </li> <li>• Hope House Transitional Home for Men ("Tim's House") <ul style="list-style-type: none"> <li>○ Repair cracks, rotting wood, mold and flaking paint, and re-paint exterior of home and outdoor shed</li> <li>○ Repair deep wall cracks, remove flaking paint and mold and re-paint interior of home</li> </ul> </li> <li>• Hope House Transitional Home for Men ("Mike's House") <ul style="list-style-type: none"> <li>○ Repair unsafe and buckled driveway and walkway</li> </ul> </li> </ul>	

County Counsel has reviewed and approved the resolution as to form.

Funding for the repairs and improvements will contribute to the Shared Vision 2025 outcome of a Healthy Community by providing individuals with substance use disorders with a safe place to live, recover, and re-integrate into the community.

**FISCAL IMPACT:**

There are sufficient **Measure K** funds for this specific FY 2017-2018 **Measure K** request. These funds are budgeted in the Non-Departmental Services FY 2017-18 Adopted Budget.