



# County of San Mateo

## Inter-Departmental Correspondence

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**Department:** HEALTH

**File #:** 18-163

Board Meeting Date: 2/27/2018

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**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Louise Rogers, Chief, Health System  
Chester J. Kunnappilly, MD, Chief Executive Officer, San Mateo Medical Center

**Subject:** Amendment to the agreement with Alan McBride to provide Reimbursement Management Consulting Services

### **RECOMMENDATION:**

Adopt a resolution authorizing an amendment to the agreement with Alan McBride to provide reimbursement management consulting services, increasing the amount by \$180,000 to an amount not to exceed \$680,000.

### **BACKGROUND:**

On March 29, 2017, your Board approved an agreement with Alan McBride to provide reimbursement management consulting services. At that time, the San Mateo Medical Center's (SMMC) multi-year recruitment effort to fill the vacant Reimbursement Manager position had proved unsuccessful. Mr. McBride was hired to perform this work until the position was filled. After continued attempts to fill the position, SMMC's finance team decided to absorb the position into the SMMC budget reorganization and use a contractor to perform these services.

### **DISCUSSION:**

SMMC is requesting an increase to the amount of this agreement due to recent changes in the State of California's reporting requirements that were not in effect when the original agreement was executed. These new State reporting requirements have increased the need for services under this existing agreement.

In order to address the long term need for reimbursement management services, SMMC will publish a Request for Proposals in the second quarter of 2018.

The amendment and resolution have been reviewed and approved by County Counsel as to form.

This amendment contributes to the Shared Vision 2025 outcome of a Healthy Community by providing reimbursement management consulting services to SMMC. It is anticipated that SMMC's

financial reporting requirements will be submitted to meet Centers for Medicare and Medicaid Services (CMS) / Department of Health and Community Services (DHCS) deadlines 100% of the time.

**PERFORMANCE MEASURE:**

Measure	FY 2016-17 Actual	FY 2017-18 Projected
SMMC's financial reporting requirements to meet CMS / DHCS deadlines	100%	100%

**FISCAL IMPACT:**

The term of the agreement is April 1, 2016 through September 30, 2018. The amount of the agreement is not to exceed \$680,000. The amendment increases the contract amount by \$180,000. Funds in the amount of \$112,500 are included in the SMMC FY 2017-18 Adopted Budget. Funds in the amount of \$67,500 will be included in the SMMC FY 2018-19 Recommended Budget.

Expenses at SMMC are covered by fees for services or third-party payors whenever possible. The portion of expenses for services provided to the medically indigent or to those covered by programs that do not meet the full costs of care are covered by the County's General Fund contribution to SMMC, and are within the existing annual appropriation.