



County of San Mateo

Inter-Departmental Correspondence

Department: HUMAN RESOURCES

File #: 18-036

Board Meeting Date: 1/23/2018

Special Notice / Hearing: None
Vote Required: 4/5th

To: Honorable Board of Supervisors

From: Reyna Farrales, Deputy County Manager - Administrative Services
Donna Vaillancourt, Human Resources Director

Subject: San Mateo County FY 2016-17 STARS Awards

RECOMMENDATION:

Adopt resolutions:

- A) Approving STARS Awards recipients and Honorable Mentions; and
- B) Authorizing an Appropriation Transfer Request in the amount of \$65,000 by transferring \$40,000 from Non-Departmental Services to STARS Award recipients in the General Fund and recognizing \$25,000 in unanticipated revenue to the San Mateo Medical Center to facilitate the transfer of STARS Award proceeds from Non-Departmental Services to the Medical Center.
(4/5ths vote required)

BACKGROUND:

The San Mateo County STARS Awards was established in 2006 to recognize programs for their outstanding contributions to the organization and our community. The program initially began with the Program Performance and Customer Service award categories. In 2008 the Green and Employee Suggestion award categories were added to recognize sustainability efforts and employees that offer innovative ideas that improve County services. In 2016, the Diversity award was added to recognize programs that promote inclusion and diversity.

DISCUSSION:

This year's STARS Awards program was open during the summer/early fall of 2017. Sixteen (16) program entries were submitted by six departments. All entries were evaluated by review teams based on established criteria. The programs with the highest score in each category are recommended to receive awards. (The Employee Suggestion award category will be offered in 2018 via an Employee Innovation Summit.)

The winning programs are listed below and a full description is attached.

Category	Program Award Recipients
Program Performance	LEAN Implementation - Human Services Agency (\$20,000) Pain Management Clinic - Health System/San Mateo Medical Center (\$20,000)
Customer Service	Child Support Program - Department of Child Support Services (\$10,000) Honorable Mention: <i>Provider Relationship-Centered Communications</i> - Health System/San Mateo Medical Center (\$2,500)
Green	Check It Out! Energy & Water Toolkit - Office of Sustainability (\$2,500) SharePoint Records Center - Health System/Correctional Health (\$2,500)
Diversity	Community Alliance to Revitalize Our Neighborhoods (CARON) - Sheriff's Office (\$5,000) Honorable Mention: <i>Transgender Health Care</i> - Health System/San Mateo Medical Center (\$2,500)

County Counsel has reviewed and approved this resolution as to form.

The San Mateo STARS Awards Program contributes to Shared Vision 2025 of a Collaborative Community by recognizing County programs and employees that improve County effectiveness and efficiencies.

FISCAL IMPACT:

Appropriations (in the amount of \$100,000) are included in the current year Adopted Budget. This year's STARS Awards total \$65,000 (\$40,000 Program Performance, \$12,500 Customer Service, \$5,000 Green, and \$7,500 Diversity). The Appropriation Transfer Request (ATR) adjusts the budgets of the award winning programs/departments, including Human Services Agency, Health System, Department of Child Support, Office of Sustainability, and Sheriff's Office.